



California

Forms & Instructions

3808

2000

Manufacturing Enhancement Area
Business Booklet

This booklet contains:

Form FTB 3808, Manufacturing Enhancement Area
Credit Summary

Members of the Franchise Tax Board

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STATE OF CALIFORNIA
FRANCHISE TAX BOARD

Instructions for Manufacturing Enhancement Area Businesses — Form FTB 3808

References in these instructions are to the Internal Revenue Code (IRC) as of **January 1, 1998**, and to the California Revenue and Taxation Code (R&TC).

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General Information

California has established four types of economic development areas (EDAs) that have related tax incentives:

- Enterprise Zones;
- Local Agency Military Base Recovery Areas (LAMBRAs);
- Manufacturing Enhancement Areas (MEAs); and
- The Targeted Tax Area (TTA).

A business may qualify for special deductions and credits if it operates or invests in a trade or business located within the geographic boundaries of one of these EDAs.

California statutes require the Franchise Tax Board (FTB) to provide information to the California Legislature and the Trade and Commerce Agency (TCA) regarding the number of businesses using the EDA tax incentives, types of EDA tax incentives being used, and in which EDAs the businesses are claiming the tax incentives.

Note: To help us meet this requirement, please complete items A through J on form FTB 3808, Manufacturing Enhancement Area Credit Summary, as applicable.

For information about:

- Enterprise zone tax incentives, get FTB 3805Z, Enterprise Zone Business Booklet;
- LAMBRA tax incentives, get FTB 3807, Local Agency Military Base Recovery Area Business Booklet; or
- TTA tax incentives, get FTB 3809, Targeted Tax Area Business Booklet.

Conformity. In general, California tax law conforms to the Internal Revenue Code (IRC) as of January 1, 1998. However, there are continuing differences between California and federal tax law. California has not conformed

to most of the changes made to the IRC by the federal Internal Revenue Service Restructuring and Reform Act of 1998 (Public Law 105-206) and has not conformed to any of the changes made by the Tax and Trade Relief Extension Act of 1998 (Public Law 105-277), the Miscellaneous Trade and Technical Corrections Act of 1999 (Public Law 106-36), and the Ticket to Work and Work Incentives Improvement Act of 1999 (Public Law 106-170).

Income vs. Taxable. Effective for years beginning on or after January 1, 2000, references to "income year" were replaced with "taxable year" in all provisions of the Bank and Corporation Tax Law (B&CTL), the Administration of the Franchise and Income Tax Law (AFITL), and the Personal Income Tax Law (PITL). Therefore, all forms and instructions have been revised to replace the term "income year" with "taxable year." When referring to an income measurement period beginning before January 1, 2000, the term "taxable year" should be interpreted to mean "income year" as that term applied for those periods prior to January 1, 2000.

A Purpose

Use this booklet to determine the correct amount of hiring credit that a business may claim for operating or investing in a trade or business within an MEA. Complete the worksheets in this booklet for the MEA hiring credit. Then enter the hiring credit amount on form FTB 3808.

B How to Claim The Credit

To claim the MEA hiring credit, the business **must attach** form FTB 3808 (included in this booklet) to its California tax return.

Attach a separate form FTB 3808 for each business you operate or invest in that is located within an MEA.

To assist with the processing of the tax return, indicate that the business operates or invests within an MEA by doing the following:

Form 540 and Form 540NR filers: Write "MEA" in the top left margin of Form 540 or Form 540NR, Side 1.

Form 100 filers: Claim the MEA tax incentive on Form 100, line 24 through line 27, as applicable.

Form 100S filers: Claim the MEA tax incentive on Form 100S, line 23 through line 26, as applicable.

Form 100W filers: Claim TTA tax incentives on Form 100W, line 14, line 20, and line 24 through line 27, as applicable.

Form 109 filers: Check the "Yes" box for the enterprise zone, LARZ, LAMBRA, MEA, or TTA question G on the top of Form 109, Side 1.

Note: Be sure to keep all completed worksheets and supporting documents for your records.

C Manufacturing Enhancement Area Designation

MEAs were established in California to stimulate development in selected economically-depressed areas. The MEA provides a hiring incentive for entities and individuals who operate or invest in a business located within a designated MEA.

Businesses operating within an MEA do not need to qualify or receive prior approval to take advantage of this special tax incentive.

Note: There are two MEAs in California. They are the cities of Brawley and Calexico and are both located in Imperial County. They received their final designation as MEAs effective October 1, 1998.

D Important Consideration

The MEA tax incentive is available to businesses operating within an MEA and can **only** be taken for wages paid or incurred **on or after** the date the area received final designation and before the designation expires.

E Geographic Boundaries

The geographic boundaries of an MEA are used to determine whether the tax incentive is available to a business in a specified location. Further information about the geographic boundaries of an MEA is available from:

ENTERPRISE ZONE PROGRAMS
CA TRADE AND COMMERCE AGENCY
801 K STREET SUITE 1700
SACRAMENTO CA 95814

Telephone: (916) 324-8211

FAX: (916) 322-7214

Website: www.commerce.ca.gov

If your business is located within and outside an MEA, see Part II on page 6 for instructions on how to apportion income.

F Forms Table

Forms referred to in this booklet include:

Form 100	California Corporation Franchise or Income Tax Return
Form 100S	California S Corporation Franchise or Income Tax Return
Form 100W	California Corporation Franchise or Income Tax Return — Water's-Edge Filers

Form 109	California Exempt Organization Business Income Tax Return
Form 540	California Resident Income Tax Return
Form 540NR	California Nonresident or Part-Year Resident Income Tax Return
Form 541	California Fiduciary Income Tax Return
Form 565	Partnership Return of Income
Form 568	Limited Liability Company Return of Income
Schedule CA (540)	California Adjustments — Residents
Schedule CA (540NR)	California Adjustments — Nonresidents or Part-Year Residents
Schedule P	Alternative Minimum Tax and Credit Limitations
FTB Pub. 1061	Guidelines for Corporations filing a Combined Report S Corporation Tax Credit
Schedule C (100S)	
Schedule K-1 (100S)	Shareholder's Share of Income, Deductions, Credits, etc.
Schedule K-1 (541)	Beneficiary's Share of Income, Deductions, Credits, etc.
Schedule K-1 (565)	Partner's Share of Income, Deductions, Credits, etc.
Schedule K-1 (568)	Member's Share of Income, Deductions, Credits, etc.
Schedule R	Apportionment and Allocation of Income

Part I Hiring Credit

A qualified employer conducting a trade or business within an MEA may claim a hiring credit for wages paid or incurred to hire certain disadvantaged individuals. Qualified employers must:

- Be engaged in a line of business described in Standard Industrial Classification (SIC) Codes 2011 through 3999 of the Standard Industrial Classification Manual, 1987 Edition;
- Conduct a trade or business within the MEA;
- Have at least 50% of their workforce that was hired after the MEA designation, be residents of the county in which the MEA is located at the time of hire; and
- Have at least 30% of the qualified county resident workforce described above be qualified disadvantaged individuals.

Note: Although the FTB implemented the new Principal Business Activity (PBA) code chart that is based on the North American Industry Classification System (NAICS), 1997 Edition, for purposes of qualifying for the MEA hiring credit, refer to the SIC. The PBA and NAICS codes **cannot** be used. See page 12 and page 13 for a list of qualified SIC codes.

A "qualified disadvantaged individual" is an individual who at the time hired was any of the following:

1. A person receiving or eligible to receive subsidized employment, training, or services funded by the federal Job Training Partnership Act (JTPA);
2. A person eligible to be a voluntary or mandatory registrant under the Greater Avenues for Independence Act of 1985 (GAIN); or
3. A person who has been certified eligible under the federal Targeted Jobs Tax Credit Program, whether or not this program is in effect.

An employer may claim a credit for the qualified wages paid or incurred to hire a qualified disadvantaged individual who:

- Was hired after the MEA received its final designation (See General Information C, Manufacturing Enhancement Area Designation);
- Spends at least 90% of his or her work time for the qualified employer on activities directly related to the conduct of a trade or business activity within the boundaries of the MEA; and
- Performs at least 50% of the work for the qualified employer within the boundaries of the MEA.

The percentage of wages used to calculate the credit depends on the number of years the employee works for the employer in the MEA. The applicable percentage begins at 50% and declines 10% for each year of employment. After the fifth year of employment, no credit can be generated.

Wages that qualify for the hiring credit are those wages paid or incurred to hire a qualified employee for the consecutive 60-month period beginning on the first day the employee commenced employment with the employer. For an employer that operates a business that has regularly occurring seasonal or intermittent employment decreases and increases, reemployment of an employee does not constitute commencement of employment for the qualified wages test.

The credit is based on the smaller of the following:

- The actual hourly rate paid or incurred by the employer for work performed by the employee during the taxable year; or
- **150% of the minimum hourly wage** established by the Industrial Welfare Commission.

Where the California minimum wage is higher than the federal minimum wage, the California minimum wage is used for purposes of computing the MEA hiring credit. The established minimum wage after March 1, 1998, is \$5.75 per hour. Effective January 1, 2001, the minimum wage will increase by \$.50. The new minimum wage will be \$6.25 per hour. For purposes of computing the MEA hiring credit, 150% of the minimum wage is \$8.62 per hour (\$9.37 beginning January 1, 2001).

Example:

Ray Smith was hired January 1, 2000.

Ray's hourly rate for Month 1 was \$7.00. At the beginning of Month 2, his hourly rate increased to \$8.00. For Month 3, Ray's hourly rate increased to \$9.00. The hourly rate that qualifies for the credit is limited to 150% of the minimum wage, or currently \$8.62 per hour.

Month(s)	Hours x per month	Hourly rate	= Qualified wages per month
1	175	\$7.00	\$1,225.00
2	170	8.00	\$1,360.00
3	170	8.62	\$1,465.40

Credit Limitations

- The cumulative qualified wages used to compute the MEA hiring credit cannot exceed \$2,000,000. This limit applies to **each** taxpayer for **each** taxable year.
- Businesses must reduce any deduction for wages by the amount of the MEA hiring credit on Worksheet I, Section A, line 6.
- S corporations must reduce their wage deduction by 1/3 of the amount on Worksheet I, Section A, line 6. Make the wage deduction adjustment on Form 100S, line 7. In addition, the S corporation must make an adjustment for the entire amount of the credit on Schedule K (100S), line 1, column (c).

Example: In 2000, an S corporation qualified for a \$3,000 MEA hiring credit. The S corporation can claim a credit for \$1,000 (\$3,000 x 1/3). On Form 100S, Schedule K, line 1, column (c), the S corporation would add \$3,000 to the S corporation's ordinary income or loss to reflect the credit passed through to the shareholder(s).

- The amount of hiring credit claimed may not exceed the amount of tax on the MEA business income in any year. Use Worksheet III on Side 2 of form FTB 3808 to compute the credit limitation.
- In the case where an employee qualifies the business to take the MEA hiring credit as well as another credit for the same wage expense, the business may claim only one credit for that wage expense.
- The business may carry over any unused hiring credit to future years until the credit is exhausted. In the case of an S corporation, 2/3 of the credit is lost and the remaining 1/3 can be carried over if it cannot be used in the current year.

For additional information about the treatment of credits for S corporations, see Part III.

Record Keeping

For each qualified employee, keep a schedule of the first 60 months of employment showing (at least):

- Employee's name;
- Date the employee was hired;
- The employee's address at the time of hire;
- Number of hours the employee worked for each month of employment;

- Smaller of the hourly rate of pay for each month of employment or 150% of the minimum wage;
- Location of the employee's job site and duties performed; and
- Total qualified wages per month for each month of employment.

Instructions for Worksheet I — Hiring Credit & Recapture

Section A – Credit Computation

Line 1, column (a) – Enter the name of each qualified employee. Attach additional schedule(s) if necessary.

Line 1, column (b) through column (d) – Enter the qualified wages paid or incurred during the taxable year to each employee listed in column (a) in the appropriate column.

Line 2, column (b) through column (d) – Add the amounts in each column. **Note:** The cumulative qualified wages used to compute the MEA hiring credit cannot exceed \$2,000,000. This limit applies to **each** taxpayer for **each** taxable year.

Line 3, column (b) through column (d) – Multiply the total in each column of line 2 by the percentage in each column.

Line 5 – The federal jobs tax credit to include on this line is the Work Opportunity Tax Credit (Currently, this line will be zero since California conforms to the IRC as of December 31, 1998). **Note:** No other California jobs tax credit may be claimed for the same wage expense paid to employees shown in line 1, column (a).

Line 6 – Enter the amount from line 6 on form FTB 3808, Side 2, Worksheet III, as follows:

- Part II, line 6B, column (b) for corporations, individuals, and estates and trusts;
- Part III, line 7, column (b) for S corporations; or

- Part IV, line 8, column (b) for corporations and S corporations subject to paying only the minimum franchise tax.

Section B – Credit Recapture

The employer must recapture the amount of credit attributable to an employee's wages if the employer terminates the employee at anytime during the longer of:

- The first 270 days of employment (whether or not consecutive); or
- 90 days of employment plus 270 calendar days.

Employers of seasonal employees must recapture the amount of credit attributable to a seasonal employee's wages if the employer terminates employment before the completion of 270 days of employment during the 60-month period beginning the day the employee commences employment with the employer.

A "day of employment" means any day for which the employee receives wage compensation (including a paid sick day, holiday, or vacation day).

The employer must add to the current year's tax the amount of credit claimed in the year of termination and all prior years in which the credit was claimed for the terminated employee.

Note: The credit recapture does not apply if the termination of employment was:

- Voluntary on the part of the employee;
- In response to misconduct of the employee;
- Caused by the employee becoming disabled, (unless the employee was able to return to work and the employer did not offer to reemploy the individual);
- Carried out so that other qualified individuals could be hired, creating a net increase in both the number of qualified employees and the number of hours worked; or

- Due to a substantial reduction in the employer's trade or business operations.

Line 1, column (a) – Enter the name of the terminated employee. Attach additional schedule(s) if necessary.

Line 1, column (b) – Enter the amount of credit recapture for each employee listed in column (a).

Line 2 – Enter the amount from line 2, column (b) on form FTB 3808, Side 1, line 3.

Also, include the amount of hiring credit recapture on your California tax return or schedule as follows:

- Form 100, Schedule J, line 5;
- Form 100S, Schedule J, line 5 and Schedule K-1 (100S), line 23;
- Form 100W, Schedule J, line 5;
- Form 109, Schedule K, line 4;
- Form 540, line 36;
- Form 540NR, line 45;
- Form 541, line 21b and Schedule K-1 (541), line 11e;
- Form 565, Schedule K, line 22 and Schedule K-1 (565), line 22; or
- Form 568, Schedule K, line 22 and Schedule K-1 (568), line 22.

Indicate that you included the hiring credit recapture on your tax return by writing "FTB 3808" in the space provided on the schedule or form.

Partnerships and limited liability companies (LLCs) treated as partnerships must identify the recapture amounts for their partners and members on Schedule K-1 (565 or 568).

S corporation shareholders must recapture the portion of credit that was previously claimed, based on the terminated employee's wages. S corporations must also identify the recapture amount for shareholders on Schedule K-1 (100S). This amount will differ from the amount recaptured by the S corporation on Form 100S, Schedule J.

Worksheet I Hiring Credit & Recapture — Manufacturing Enhancement Area**Section A Credit Computation**

Qualified wages paid or incurred for year of employment					
(a) Employee's name	(b) 1st year	(c) 2nd year	(d) 3rd year	(e) 4th year	(f) 5th year
1					
2 Total. See instructions					
	.50	.40	.30	.20	.10
3 Multiply line 2 by the percentage for each column. See instructions					
4 Add the amounts on line 3, column (b) through column (d)				4	
5 Enter the amount of the 2000 federal jobs tax credit allowed. See instructions				5	
6 Subtract the amount on line 5 from the amount on line 4 and enter the result. See instructions				6	

Note: You cannot take the MEA hiring credit as well as another credit for the same wage expense.

Section B Credit Recapture

(a) Terminated employee's name	(b) Recapture amount
1	
2 Total amount of credit recapture. Add the amounts in column (b). See instructions for where to report on your California tax return	2

Part II Doing Business Totally Within an MEA, Within and Outside an MEA, or in More than One MEA

The MEA tax incentive is limited to the tax on business income attributable to operations within the area. If the business is located totally within an MEA, within and outside an MEA, or in more than one MEA, you must determine the portion of total business operations that are attributable to each MEA.

Business Income vs. Nonbusiness Income

Only business income is apportioned to the MEA to determine the incentive limitation. The MEA tax incentive is limited to tax on business income attributable to the operations within the MEA.

Business income is defined as income arising from transactions and activities in the regular course of the trade or business. Business income includes income from tangible and intangible property if the acquisition, management, and disposition of the property constitute integral parts of the regular trade or business operations. Nonbusiness income is all income other than business income. Get Title 18 Cal. Code Reg. Section 25120 for further references and examples of nonbusiness income.

For an individual, business income includes but is not limited to, California business income or loss from federal Form 1040 Schedules C, D, D-1 (or federal Form 4797, Sales of Business Property, if you did not have to file a Schedule D-1), E, and F, as well as wages. Be sure to include casualty losses, disaster losses, and any business deductions reported on federal Form 1040 Schedule A as itemized deductions.

In essence all income which arises from the conduct of trade or business operations of a taxpayer is business income.

Note: If you elected to carry back part or all of your current year disaster loss under IRC Section 165(i)(1), do not include the amount of the loss that was carried back in your current year business income for the MEA.

Pass-through entities must report to their shareholders, beneficiaries, partners, and members:

1. The distributive (or pro-rata for S corporations) share of the business income apportioned to the MEA; and
2. The distributive (or pro-rata for S corporations) share of the business capital gains and losses apportioned to the MEA included in item 1.

These items should be reported using the appropriate California schedules listed below:

- Schedule K-1 (100S), line 23;
- Schedule K-1 (541), line 11e;
- Schedule K-1 (565), line 22; or
- Schedule K-1 (568), line 22.

Income Apportionment

Business income is apportioned to an MEA by multiplying the total California business income of the taxpayer by a fraction, the numerator which is the property factor plus the payroll factor, and the denominator which is two.

Property Factor

Property is defined as the average value of all real and tangible personal property owned or rented by the business and used during the taxable year to produce business income.

Note: Property is included in the factor if it was available for use during the taxable year.

Property owned by the business is valued at its original cost. Generally, **original cost** is the basis of the property for federal income tax purposes (prior to any federal adjustment) at the time of acquisition by the business, adjusted for subsequent capital additions or improvements and partial dispositions because of sale or exchange. Allowance for depreciation is not considered.

Rented property is valued at eight times the net annual rental rate. The net annual rental rate for any item of rented property is the total rent paid for the property, less aggregate annual subrental rates paid by subtenants.

The **numerator** of the property factor is the average value of the real and tangible personal property owned or rented by the business and used within the MEA during the taxable year to produce MEA business income (column (b)).

The **denominator** of the property factor is the total average value of all real and tangible personal property owned or rented and used during the taxable year within California (column (a)).

Payroll Factor

Payroll is defined as the total amount paid to the business's employees for compensation for the production of business income during the taxable year.

Compensation means wages, salaries, commissions, and any other form of remuneration paid directly to employees for personal services.

Payments made to independent contractors or any other person not properly classified as an employee are excluded.

Compensation Within the MEA.

Compensation is considered to be within the MEA if any one of the following tests is met:

- The employee's services are performed within the geographical boundaries of the MEA; or
- The employee's services are performed within and outside the MEA, but the services performed outside the MEA are incidental to the employee's service within the MEA.

Note: Incidental means any temporary or transitory service rendered in connection with an isolated transaction.

Compensation Within and Outside the MEA.

If the employee's services are performed within and outside the MEA, the employee's compensation will be attributed to the MEA if:

- The employee's base of operations is within the MEA; or
- There is no base of operations in any other part of the state in which some part of the service is performed, but the place from which the service is directed or controlled is within the MEA.

Base of operations is the permanent place from which employees start work and customarily return in order to receive instruction from the taxpayer or communications from their customers or persons; to replenish stock or other material; to repair equipment; or to perform any other functions necessary in the exercise of their trade or profession at some other point or points.

The **numerator** of the payroll factor is the total compensation paid to employees for working within the MEA during the taxable or income year (column (b)).

The **denominator** of the payroll factor is the total compensation paid to employees working in California (column (a)).

Corporations Which File a Combined Report.

Business income for each corporation doing business in an MEA will be its business income assigned to California (See FTB Pub. 1061 for further information on combined reports and entity income assignment.) The MEA property and payroll factors used in the determination of MEA income includes only

Example – Computation of MEA income assigned to each entity operating within the MEA:

Parent Corporation A has two subsidiaries, B and C. Corporations A and B operate within an MEA. The combined group operates within and outside California and apportions its income to California using Schedule R. The combined group's business income apportioned to California was \$1,000,000. Corporation A and B's share of California business income is \$228,000 and \$250,000 respectively. Corporation A and B's separate MEA and separate California property and payroll factor amounts are shown below.

Business income apportioned to the MEA was determined as follows:

	A	B
Property Factor		
MEA property	\$1,000,000	\$ 800,000
California property	\$1,000,000	\$1,200,000
Apportionment %	100%	66.66%
Payroll Factor		
MEA payroll	\$800,000	\$ 800,000
California payroll	\$800,000	\$1,000,000
Apportionment %	100%	80%
Average Apport. %	100%	73.33%
<small>(Property + Payroll Factors) 2</small>		
Apportioned Business Income	\$228,000	\$250,000
MEA Income	\$228,000	\$183,333

**Instructions for Worksheet II
— Income Apportionment**

Note: If the business operates solely within a single MEA and all its property and payroll are solely within that single MEA, you do not have to complete this worksheet. Enter 100% (1.00) on line 4.

Use Worksheet II, Income Apportionment, to determine the amount of business income apportioned to the MEA. The MEA business income determines the amount of the tax incentive that can be used.

Only California source business income is apportioned to the MEA. A taxpayer's MEA business income is its California apportioned business income multiplied by the specific MEA apportionment percentage.

The MEA property and payroll factors used in the determination of apportionable business income include only the taxpayer's California amounts in the denominator.

Worksheet II Income Apportionment — Manufacturing Enhancement Area

Use Worksheet II if your business has net income from sources within and outside an MEA.

	(a) Total within California	(b) Total within an MEA	(c) Percentage within an MEA (column (b) ÷ column (a))
PROPERTY FACTOR			
1 Average yearly value of owned real and tangible personal property used in the business (at original cost). See page 6 for more information. Exclude property not connected with the business and the value of construction in progress.			
Inventory			
Buildings			
Machinery and equipment			
Furniture and fixtures			
Delivery equipment			
Land			
Other tangible assets (attach schedule)			
Rented property used in the business.			
See page 6 for more information			
Total property values			
PAYROLL FACTOR			
2 Employees' wages, salaries, commissions, and other compensation related to business income included in the return.			
Total payroll			
3 Total percentage (sum of the percentages in column (c))			
4 Average apportionment percentage (1/2 of line 3). Enter here and on form FTB 3808, Side 1, line 2			

Note: The average apportionment percentage shown on line 4 represents the portion of the taxpayer's total business that is attributable to activities conducted within the MEA. Also, those factors with zero balances in the totals of column (a) will not be included in the computation of the average apportionment percentage. For example, if the taxpayer does not have any payroll within or outside the MEA, then the average apportionment percentage would be computed by dividing line 3 by one instead of by two as normally instructed.

the taxpayer's California amounts in the denominator.

Instructions for Income or Loss Worksheet

Use the Income or Loss Worksheet on page 9 to determine the amount to enter on Worksheet III, Side 2 of Form 3808, Part I, line 1 and line 3.

Note: Worksheet III is on Side 2 of form FTB 3808.

Do not include disaster losses in any amounts used in the table.

Only California source business income is apportioned to the MEA.

The first step is to determine which portion of the taxpayer's net income is "business income" and which portion is "nonbusiness income," since only business income may be apportioned to the MEA. See Part II, Doing Business Totally Within an MEA, Within and Outside an MEA, or in More than One MEA, on page 6 for a complete discussion of business and nonbusiness income.

Business income or loss reported on federal Form 1040 Schedules C, C-EZ, E, F, and other schedules are reported on line 6 through line 9. Line 11 and line 12 report business gains or losses reported on Schedule D and Schedule D-1. All business income and losses should be adjusted for any differences between California and federal amounts as shown on the Schedule CA (540 or 540NR).

Income Computation (Use to compute MEA income for Worksheet III)

Located Entirely Within the MEA

Line 6 – Line 9: If your business operation reported on federal Form 1040 Schedule C, C-EZ, E, F, or other schedule is entirely within the MEA, enter the income or loss from this activity in column (a) and enter 1.00 in column (b).

Line 11 and Line 12: If the gain or loss reported on Schedule D or Schedule D-1 (as adjusted on Schedule CA (540 or 540NR)) was attributed to an asset used in an activity conducted entirely within the MEA, enter the gain or loss reported in column (a) and enter 1.00 in column (b).

Located Entirely Within California

Line 6 – Line 9: If your business operation reported on federal Form 1040 Schedule C, C-EZ, E, F, or other schedule is entirely within California, enter the income or loss from this activity in column (a). To determine the percentage figure in column (b), complete

Worksheet II. Enter the figure on Worksheet II, line 4, in column (b) of this worksheet.

Line 11 and Line 12: If the gain or loss reported on Schedule D or Schedule D-1 (as adjusted on Schedule CA (540 or 540NR)) was attributed to an asset used in an activity conducted entirely within California, enter the gain or loss reported in column (a). To determine the percentage figure in column (b), complete Worksheet II. Enter the figure on Worksheet II, line 4 in column (b) of this worksheet.

Located Within and Outside California and the MEA

Line 6 – Line 9: If your business operation reported on federal Form 1040 Schedule C, C-EZ, E, F, or other schedule is within and outside the MEA and California, get Schedule R and complete line 1 through line 13b. Enter the figure on Schedule R, line 13b in column (a) of this worksheet. To determine the percentage figure in column (b), complete Worksheet II. Enter the figure on Worksheet II, line 4 in column (b) of this worksheet.

Note: When computing Schedule R, disregard any reference to Form 100, Form 100W, Form 565, or Form 568. Also, disregard any reference to Schedule R-3, Schedule R-4, or Schedule R-5, and skip line 11.

Nonresidents that have an apportioning business that operates within the MEA should have already computed Schedule R, and can use those amounts when that schedule is referenced. Residents that have an apportioning business will not have completed a Schedule R for California income tax purposes since they are taxed on income from all sources. However, in order for residents to determine their California source business income for purposes of the MEA calculation, they must also complete a Schedule R.

Line 11 and Line 12: If the gain or loss reported on Schedule D or Schedule D-1 (as adjusted on Schedule CA (540 or 540NR)) was attributed to an asset used in an activity conducted within and outside the MEA and California, get Schedule R and complete Schedule R-1. Multiply the gain or loss reported by the percentage on Schedule R-1, line 5 and enter the result in column (a). To determine the percentage figure in column (b), complete Worksheet II. Enter the

figure on Worksheet II, line 4 in column (b) of this worksheet.

Part I Individual Income and Expense Items

Wages

Taxpayers with wages from a company located within and outside an MEA must determine the MEA wage income by entering the percentage of their time in column (b) (during the period for which the wages entered on line 1 were earned) that they worked within the MEA. This percentage must be determined based on their record of time and events such as a travel log or entries in a daily planner.

Part II Pass-Through Income or Loss

Multiple Pass-Through Entities

If you are a shareholder, beneficiary, partner, or member in multiple pass-through entities with businesses located within and outside an MEA from which you received MEA tax incentives, see the example below for computing business income in the MEA.

Example:

Pass-through entity	Trade or business income from Schedule K-1 (100S, 541, 565, or 568)	Entity's MEA apportionment percentage	MEA apportioned income
ABC, Inc.	\$40,000	80%	\$32,000
A, B & C	30,000	10%	3,000
ABC, LLC	10,000	50%	5,000
			\$40,000

Part III Taxpayer's Trade or Business

Business Income or Loss

Use business income or loss from federal Form 1040 Schedules C, C-EZ, E, and F, plus California adjustments from Schedule CA (540 or 540NR) for each trade or business. Also, include business capital gains and losses from Schedule D and business gains and losses from Schedule D-1.

Line 14 – If, in computing your income or loss, the result on line 14, column (c), is a **negative** amount, you do not have any business income attributable to the MEA. You cannot use any of the MEA hiring credit in the current taxable year.

If the amount on line 14, column (c), is a **positive** amount, enter the amount on Worksheet III, Part I, line 1 and line 3 (skip line 2).

Income or Loss Worksheet — Manufacturing Enhancement Area**Part I Individual Income and Expense Items.** See instructions.

	(a) Amount	(b) % of time providing services in the MEA	(c) Apportioned amount (a) x (b)
1 Wages			
2 Employee business expenses			
3 Subtotal: Enter the total of line 1, and line 2, column (c) here			

Part II Pass-Through Income or Loss. See instructions.

(a) Name of entity	(b) Distributive or pro-rata share of business income or loss apportioned to the MEA from Schedule K-1 (100S, 541, 565, or 568) including capital gains and losses
4	
5 Subtotal: Enter the total of line 4, column (b) here	

Part III Taxpayer's Trade or Business. See instructions.

	(a) Business income or loss	(b) Apportionment % for the MEA	(c) Apportioned income or loss (a) x (b)
6 Schedule C or C-EZ			
7 Schedule E (Rentals)			
8 Schedule F			
9 Other business income or loss			
10 Subtotal: Enter the total of line 6 through line 9, column (c) here			
	(a) Business gain or loss	(b) Apportionment % for the MEA	(c) Apportioned gain or loss (a) x (b)
11 Schedule D			
12 Schedule D-1			
13 Subtotal: Enter the total of line 11 and line 12, column (c) here			
14 Total: Enter the total of column (c) for line 3, line 10, and line 13, and line 5, column (b) here			

Part III Computation of Credit Limitations

The amount of MEA hiring credit you can claim on your California tax return is limited by the amount of tax attributable to MEA business income. Use Worksheet III on form FTB 3808, Side 2 to compute this limitation.

If a taxpayer owns an interest in a disregarded business entity, the amount of the MEA hiring credit that can be utilized is limited to the difference between the taxpayer's regular tax computed with the income of the disregarded entity, and the taxpayer's regular tax computed without the income of the disregarded entity. For more information on disregarded business entities, get Form 568, Limited Liability Company Tax Booklet.

Partnerships must allocate the MEA hiring credit among the partners according to the partner's distributive share as determined in a written partnership agreement (R&TC Section 17039(e)).

The MEA hiring credit you are otherwise eligible to claim may be limited. Do not apply the credit against the minimum franchise tax (corporations and S corporations) or the annual tax (limited partnerships, limited liability partnerships and limited liability companies), the alternative minimum tax (corporations, exempt organizations, individuals, and fiduciaries), the built-in gains tax (S corporations), or the excess net passive income tax (S corporations).

Refer to the credit instructions in your tax booklet for more information.

Members of a Unitary or Combined Group.

The MEA hiring credit cannot be allocated or otherwise transferred to another taxpayer, even if the other taxpayer is a member of a unitary or combined group or otherwise affiliated with the taxpayer that earned the credit. For example, a subsidiary corporation that generates an MEA hiring credit cannot allocate the credit to the parent corporation.

S Corporations and the Application of the MEA Hiring Credit. An S corporation may use its MEA hiring credit to reduce MEA tax at both the corporate and shareholder levels.

An S corporation may use 1/3 of the MEA hiring credit to reduce the tax on the S corporation's MEA business income. In addition, S corporation shareholders may claim their pro-rata share of the entire amount of the MEA hiring credits calculated under the Personal Income Tax Law.

Example: In 2000, an S corporation qualified for a \$3,000 MEA hiring credit. The S corporation will be able to use 1/3 of the credit (\$3,000 1/3 = \$1,000) to offset the tax on the corporation's MEA business income.

The S corporation will also pass through a \$3,000 MEA hiring credit to its shareholders to offset their individual tax (computed under the Personal Income Tax Law) on MEA business income.

S corporations should attach form FTB 3808 to Form 100S, California S Corporation Franchise or Income Tax Return, to claim the MEA tax credits. If form FTB 3808 is not attached to the tax return, the credit may be disallowed.

Shareholders should attach Schedule(s) K-1 (100S), Shareholder's Share of Income, Deductions, Credits, etc., to their individual tax return.

Carryover. If the amount of credit available this year exceeds your tax, you may carry over any excess credit to future years until exhausted. Apply the carryover to the earliest taxable year(s) possible. In no event can the credit be carried back and applied against a prior year's tax.

For S corporations, the amount of the 1/3 credit that is in excess of the 1.5% entity-level tax (3.5% for financial S corporations) in the current year may also be carried forward and used in future years to offset the S corporation entity-level tax. See the instructions for Worksheet III, Part III for more information.

Credit Code Number. You must use credit code number **211** to claim the MEA hiring credit on your return. Using an incorrect code may cause a delay in allowing the credit.

Instructions for Form FTB 3808

Qualified Taxpayer's Standard Industrial Classification (SIC) Code Activity – Enter the SIC code of the establishment (see introduction to SIC Code chart on page 12 for an example of an establishment) that qualifies you to take this credit. If your enterprise has more than one establishment, and if more than one of the establishments qualifies you to take this credit, enter the SIC code that best represents your primary qualifying establishment.

Do not enter the PBA code from your state or federal tax return. PBA codes are based on the NAICS and they are not the same as SIC codes. See Part I on page 3.

Instructions for Worksheet III — Computation of Credit Limitations

Note: Worksheet III is on Side 2 of form FTB 3808.

Partnerships and LLCs treated as partnerships, do not complete Worksheet III. The partners and members of these types of entities should complete Worksheet III in order to determine the amount of MEA hiring credit that they may claim on their California tax return. S corporations and their shareholders must complete Worksheet III.

Reporting Requirements of S Corporations, Estates and Trusts, Partnerships, and LLCs Treated as Partnerships

- Report to shareholders, beneficiaries, partners, and members, the distributive or

pro-rata share of business income, loss, and deductions apportioned to the MEA; and

- Separately state any distributive or pro-rata share of business capital gains and losses apportioned to the MEA included in the amount above.

S corporations: Complete only Part I and Part III of this worksheet if your entity-level tax before credits is more than the minimum franchise tax.

Corporations and S corporations subject to the minimum franchise tax only: Complete only Part IV of this worksheet.

All others: Complete Part I and Part II of this worksheet.

Part I

Line 1— Enter all trade or business income. See Part II on page 6 for the definition of business income.

Line 2 — If your business is located entirely within the MEA, enter 1.

Specifically, this percentage is the apportionment percentage computed by the entity using Worksheet II, Income Apportionment, and it represents the percentage of the entity's business attributable to the MEA.

Line 4a — Compute the tax as if the MEA taxable income represented all of your taxable income.

Individuals: Use the tax table or tax rate schedule for your filing status in your tax booklet.

Exempt organizations: Use the applicable tax rate in your tax booklet.

Corporations and S corporations: Use the applicable tax rate.

Example (Determination of MEA Income for Shareholders, Partners, or Members of Pass-Through Entities):

Ray Smith is vice president of ABC, Inc., an S corporation that has two locations: one within an MEA and one outside an MEA. Eighty percent (80%) of the S corporation's business is attributable to the MEA. (**Note:** This percentage was determined by ABC, Inc. using Worksheet II when ABC's S corporation return [Form 100S] was prepared.) Ray divides his time equally (50%/50%) between the two offices of ABC, Inc.

Mary Smith (Ray's spouse) works for ABC, Inc. at its office located in the MEA.

Ray and Mary Smith have the following items of California income and expense for the 2000 tax year:

Ray's salary from ABC, Inc.	\$100,000
Mary's salary from ABC, Inc.	75,000
Interest on savings account	1,000
Dividends	3,000
Schedule K-1 (100S) from ABC, Inc.: Ordinary income	40,000
Ray's unreimbursed employee expenses from Schedule A	(2,000)

The Smith's MEA income (total amount to be reported on line 3) is computed as follows:

Ray's MEA salary
 (\$100,000 x 50%) \$50,000
 Mary's MEA salary
 (\$75,000 x 100%) 75,000
 Pass-through ordinary income from
 ABC, Inc. (\$40,000 x 80%) 32,000
 Ray's unreimbursed employee business
 expenses (\$2,000 x 50%) (1,000)
 Total MEA income
 (Worksheet III, Part I, line 3) . . . \$156,000

Note: The standard deduction and personal or dependency exemptions are not included in the computation of MEA income since they are not related to trade or business activities. Ray and Mary must compute the tax (to be entered on Worksheet III, Part I, line 4a) on the total MEA income of \$156,000 (as if it represents all of their income). Using the tax rate schedule in their tax booklet for filing

status married filing joint, the 2000 tax figured on \$156,000 is \$10,999.

Line 4b – Corporations and S corporations:
 If the amount on line 4b is the minimum franchise tax (\$800), you cannot use your MEA hiring credit this year. You should complete Part IV of the worksheet to figure the amount of credit carryover.

Part II

Use Part II on Side 2 of form FTB 3808 if you are a corporation, individual, estate, or trust. Corporations and S corporations that are subject to paying only the minimum franchise tax, go to Part IV.

Line 6A, column (e) – Enter the amount from line 5. This is the amount of limitation based on the tax on MEA business income.

Line 6A, column (f) – Enter the amount of credit that is used on Schedule P (100, 100W, 540, 540NR, or 541), column (b). The

amount cannot be greater than the amount on line 6A, column (e) or the amount computed on line 6B, column (d). Enter this amount on form FTB 3808, Side 1, line 1.

Line 6B, column (b) – Enter the amount of the current year credit that was computed on Worksheet I.

Line 6B, column (c) – Enter the amount of the total prior year carryover of the credit. This is the amount of credit that was previously figured on Worksheet I in the prior year, minus the amount that was allowed to be taken on the prior year tax return.

Line 6B, column (d) – Add the amount of the current year credit on line 6B, column (b) and the amount of the total prior year carryover on line 6B, column (c).

Line 6B, column (e) – Compare the amounts on line 6A, column (e) and line 6A, column (f). Enter the smaller amount.

Example: Part II

The ABC Business has \$8,000 of tax. The business computed a credit limitation based on the MEA income of \$7,000 on Worksheet III, line 5. The business has the following credits:

Hiring credit — \$500 and a \$300 carryover from a prior year

Worksheet III, Part II would be computed as follows:

Part II Limitation of Credits for Corporations, Individuals, and Estates and Trusts

	(a) Credit name	(b) Credit amount	(c) Total prior year carryover	(d) Total credit (add col. (b) and col. (c))	(e) Limitation based on MEA business income	(f) Used on Schedule P (can never be greater than col. (d) or col. (e))	(g) Carryover (col. (d) minus col. (e))
6	A				7,000	800	
	B	500	300	800	800		—0—

Line 6B, column (g) – Subtract the amount on line 6B, column (e) from the amount on line 6B, column (d). Enter the result on line 6B, column (g). This is the amount of credit that can be carried over to future years.

Note: This carryover includes both the Schedule P (100, 100W, 540, 540NR, or 541) limitation and the limitation based on MEA business income.

Part III

Use Part III on Side 2 of form FTB 3808 only if you are an S corporation.

Line 7, column (b) – Enter the amount of credit computed this year from Worksheet I. Also, enter this amount on Form 100S:

- Schedule C, line 4; and
- Schedule K, line 13.

You may need to adjust your Schedule C (100S) to reflect the MEA tax limitation (Part I, line 5) on your credit after completing this worksheet.

Line 7, column (c) – Multiply the amount on line 7, column (b) by 1/3. Enter this amount

in column (c). The amount in column (c) is the maximum amount of the current year credit that may be used by the S corporation to offset its 1.5% entity-level tax (3.5% for financial S corporations).

Line 7, column (d) – Enter the amount of the total prior year carryover of the credit (this is the amount of credit that was previously figured on Worksheet I in the prior year, minus the amount that was allowed to be taken on the prior year tax return).

Line 7, column (e) – Add the amount of the current year credit on line 7, column (c) and the amount of the total prior year carryover on line 7, column (d).

Line 7, column (f) – Enter the amount of credit that was used by the S corporation in the current year to offset its 1.5% entity-level tax (3.5% for financial S corporations). Enter this amount on form FTB 3808, Side 1, line 1.

Line 7, column (g) – Subtract the amount in column (f) from the amount in column (e). This is the amount of credit that can be

carried over to future years and used by the S corporation.

Part IV

Use Part IV on Side 2 of form FTB 3808 if you are a corporation or S corporation subject to paying only the minimum franchise tax.

Line 8, column (b) – Enter the amount of current year credit that was computed on Worksheet I. **S corporations** may enter only 1/3 of the amount from Worksheet I.

Line 8, column (c) – Enter the amount of the total prior year carryover of the credit. This is the amount of credit that was previously figured on Worksheet I in the prior year, minus the amount that was allowed to be taken on the prior year tax return.

Line 8, column (d) – Add the amount of the current year credit on line 8, column (b) and the amount of the total prior year carryover on line 8, column (c). This is the amount of credit that can be carried over to future years.

Standard Industrial Classification Manual, 1987 Edition (Partial Listing)

The Standard Industrial Classification (SIC) Manual is organized using a hierarchical structure, first by division, then by two-digit major groups within each division, then by three-digit industry groups within each major group, and finally by four-digit industry codes within each industry group.

Classification of business activities is based upon establishments, which are defined in the SIC Manual as an economic unit, generally at a single physical location, where business is conducted, or where services or industrial operations are performed. A taxpayer's enterprise may consist of more than one establishment. The SIC Manual provides the following examples of establishments: A factory, mill, store, hotel, movie theater, mine, farm, ranch, bank, railroad depot, airline terminal, sales office, warehouse, or central administrative office. Where distinct and separate economic activities are performed at a single physical location (such as construction activities operated out of the same physical location as a lumber yard), each activity should be treated as a

separate establishment where: (1) No one industry description in the SIC Manual includes such combined activities; (2) The employment in each economic activity is significant; and (3) Separate reports are prepared on the number of employees, their wages and salaries, sales or receipts, property and equipment, and other types of financial data, such as financial statements, job costing, and profit center accounting.

For purposes of this publication, SIC Codes 2011 through 3999 are listed since only taxpayers with establishments in these industry codes qualify for the MEA hiring credit.

The complete Standard Industrial Classification Manual, 1987 Edition, is available for purchase from:

NATIONAL TECHNICAL INFORMATION SERVICE
5285 PORT ROYAL ROAD
SPRINGFIELD VIRGINIA 22161
Order No. PB 87-100012

The manual is also available on the Internet at:
www.osha.gov/oshstats/sicser.html

The four-digit industry codes within Division D of the SIC Manual are: (*nec* means "not elsewhere classified")

3291 Abrasive products	3578 Calculating & accounting equipment	3961 Costume jewelry	3523 Farm machinery & equipment
2891 Adhesives & sealants	2064 Candy & other confectionery products	2074 Cottonseed oil	3965 Fasteners, buttons, needles, & pins
2879 Agricultural chemicals, <i>nec</i>	2062 Cane sugar refining	2021 Creamery butter	2875 Fertilizers, mixing only
3563 Air & gas compressors	2033 Canned fruits & vegetables	3466 Crowns & closures	2655 Fiber cans, drums, & similar products
3728 Aircraft parts & equipment, <i>nec</i>	2091 Canned & cured fish & seafood	3643 Current-carrying wiring devices	2262 Finishing plants, manmade
3724 Aircraft engines & engine parts	2032 Canned specialties	2391 Curtains & draperies	2261 Finishing plants, cotton
3721 Aircraft	2394 Canvas & related products	3087 Custom compound purchased resins	2269 Finishing plants, <i>nec</i>
2812 Alkalies & chlorine	3955 Carbon paper & inked ribbons	3281 Cut stone & stone products	3211 Flat glass
3354 Aluminum extruded products	2895 Carbon black	3421 Cutlery	2087 Flavoring extracts & syrups, <i>nec</i>
3355 Aluminum rolling & drawing, <i>nec</i>	3624 Carbon & graphite products	2865 Cyclic crudes & intermediates	2041 Flour & other grain mill products
3365 Aluminum foundries	3592 Carburetors, pistons, rings, & valves	2034 Dehydrated fruits, vegetables, & soups	3824 Fluid meters & counting devices
3353 Aluminum sheet, plate, & foil	2273 Carpets & rugs	3843 Dental equipment & supplies	3492 Fluid power valves & hose fittings
3363 Aluminum die-casting	2823 Cellulosic manmade fiber	2675 Die-cut paper products	2026 Fluid milk
3483 Ammunition, except for small arms, <i>nec</i>	3241 Cement, hydraulic	2085 Distilled & blended liquors	3594 Fluid power pumps & motors
3826 Analytical instruments	3253 Ceramic wall & floor tile	2047 Dog & cat food	3593 Fluid power cylinders & actuators
2077 Animal & marine fats & oils	2043 Cereal breakfast foods	3942 Dolls & stuffed toys	2657 Folding paperboard boxes
2387 Apparel belts	2022 Cheese, natural & processed	2591 Drapery hardware & blinds & shades	2099 Food preparations, <i>nec</i>
2389 Apparel & accessories, <i>nec</i>	2899 Chemical preparations, <i>nec</i>	2023 Dry, condensed, & evaporated dairy products	3556 Food products machinery
3446 Architectural metal work	2067 Chewing gum	2079 Edible fats & oils, <i>nec</i>	3131 Footwear cut stock
3292 Asbestos products	2131 Chewing & smoking tobacco	3641 Electric lamps	3149 Footwear, except rubber, <i>nec</i>
2952 Asphalt felts & coatings	2066 Chocolate & cocoa products	3634 Electric housewares & fans	2092 Fresh/frozen prepared fish/seafood
2951 Asphalt paving mixtures & blocks	2111 Cigarettes	3699 Electrical equipment & supplies, <i>nec</i>	2053 Frozen bakery products, except bread
3581 Automatic vending machines	2121 Cigars	3629 Electrical industrial apparatus, <i>nec</i>	2037 Frozen fruits & vegetables
2396 Automotive & apparel trimmings	3255 Clay refractories	3845 Electromedical equipment	2371 Fur goods
3465 Automotive stampings	2295 Coated fabrics, not rubberized	3313 Electrometallurgical products	2599 Furniture & fixtures, <i>nec</i>
2673 Bags: plastic, laminated, & coated	3316 Cold finishing of steel shapes	3679 Electronic components, <i>nec</i>	3944 Games, toys, & children's vehicles
2674 Bags: uncoated paper & multiwall	2754 Commercial printing, gravure	3678 Electronic connectors	3053 Gaskets, packing, & sealing devices
3562 Ball & roller bearings	2752 Commercial printing, lithographic	3671 Electron tubes	3569 General industrial machinery, <i>nec</i>
2063 Beetsugar	2759 Commercial printing, <i>nec</i>	3675 Electronic capacitors	2369 Girls' & children's outerwear, <i>nec</i>
2836 Biological products except diagnostic substances	3582 Commercial laundry equipment	3676 Electronic resistors	2361 Girls' & children's dresses, blouses
2782 Blankbooks & looseleaf binders	3646 Commercial lighting fixtures	3677 Electronic coils & transformers	3221 Glass containers
3312 Blast furnace & steel mills	3669 Communication equipment	3571 Electronic computers	3321 Gray & ductile iron foundries
3564 Blowers & fans	3577 Computer peripheral equipment, <i>nec</i>	3534 Elevators & moving stairways	2771 Greeting cards
3732 Boat building & repairing	3572 Computer storage devices	3694 Engine electrical equipment	3764 Guided missile & space vehicle parts
3452 Bolts, nuts, rivets, & washers	3271 Concrete block & brick	2677 Envelopes	3769 Guided missile & space vehicle parts, <i>nec</i>
2731 Book publishing	3272 Concrete products, <i>nec</i>	3822 Environmental controls	3761 Guided missiles & space vehicles
2732 Book printing	3531 Construction machinery	2892 Explosives	2861 Gum & wood chemicals
2789 Bookbinding & related work	2679 Converted paper products, <i>nec</i>	2381 Fabric dress & work gloves	3275 Gypsum products
2086 Bottled & canned soft drinks	3535 Conveyors & conveying equipment	3499 Fabricated metal products, <i>nec</i>	3423 Hand & edge tools, <i>nec</i>
2342 Bras, girdles, & allied garments	2052 Cookies & crackers	3443 Fabricated plate work (boiler shops)	
2051 Bread, cake, & related products	3351 Copper rolling & drawing	3498 Fabricated pipe & fittings	
3251 Brick & structural clay tile	3366 Copper foundries	3069 Fabricated rubber products, <i>nec</i>	
2211 Broadwoven fabric mills, cotton	2298 Cordage & twine	3441 Fabricated structural metal	
2221 Broadwoven fabric mills, manmade	2653 Corrugated & solid fiber boxes	2399 Fabricated textile products, <i>nec</i>	

(continued on next page)

3996	Hardsurface floor coverings, nec	2321	Men's & boys' shirts	2395	Pleating & stitching	3325	Steel foundries, nec
2429	Hardware, nec	2322	Men's & boys' underwear & nightwear	3432	Plumbing fixture fittings & trim	3324	Steel investment foundries
2426	Hardwood dimensions & flooring mills	2326	Men's & boys' work clothing	2842	Polishes & sanitation goods	3691	Storage batteries
2435	Hardwood veneer & plywood	2311	Men's & boys' suits & coats	3264	Porcelain electrical supplies	3259	Structural clay products, nec
2353	Hats, caps, & millinery	2514	Metal household furniture	2096	Potato chips & similar snacks	2439	Structural wood members, nec
3433	Heating equip, except electric	3549	Metalworking machinery, nec	3269	Pottery products, nec	2843	Surface active agents
3536	Hoists, cranes, & monorails	3398	Metal heat treating	2015	Poultry slaughtering & processing	3841	Surgical & medical instruments
2252	Hosiery, nec	3411	Metal cans	3568	Power transmission equipment, nec	3842	Surgical appliances & supplies
2392	House furnishings, nec	3412	Metal barrels, drums, & pails			3613	Switchgear & switchboard apparatus
3142	House slippers	3431	Metal sanitary ware	3546	Power-driven handtools	2822	Synthetic rubber
3651	Household audio & video equipment	3497	Metal foil & leaf	3448	Prefabricated metal buildings	3795	Tanks & tank components
3635	Household vacuum cleaners	3479	Metal coating & allied services	2452	Prefabricated wood buildings	3661	Telephone & telegraph apparatus
3631	Household cooking appliances	3469	Metal stampings, nec	2045	Prepared flour mixes & doughs	3552	Textile machinery
3633	Household laundry equipment	3442	Metal door, sash, & trim	2048	Prepared feeds, nec	2393	Textile bags
3639	Household appliances, nec	2431	Millwork	3652	Prerecorded records & tapes	2299	Textile goods, nec
2519	Household furniture, nec	3296	Mineral wool	3229	Pressed & blown glass, nec	2284	Thread mills
3632	Household refrigerators & freezers	3295	Minerals, ground or treated	3399	Primary metal products, nec	2282	Throwing & winding mills
		3532	Mining machinery	3339	Primary nonferrous metals, nec	2296	Tire cord & fabrics
2024	Ice cream & frozen desserts	2741	Misc publishing	3334	Primary aluminum	3011	Tires & inner tubes
3491	Industrial valves	3449	Misc metal work	3331	Primary copper	2141	Tobacco stemming & redrying
2819	Industrial inorganic chem, nec	3496	Misc fabricated wire products	3692	Primary batteries, dry & wet	2844	Toilet preparations
3599	Industrial machinery, nec	2451	Mobile homes	3672	Printed circuit boards	3612	Transformers, except electronic
2869	Industrial organic chem, nec	3716	Motor homes	2893	Printing ink	3799	Transportation equipment, nec
3537	Industrial trucks & tractors	3711	Motor vehicles & car bodies	3555	Printing trades machinery	3792	Travel trailers & campers
2813	Industrial gases	3621	Motor & generators	3823	Process control instruments	3713	Truck & bus bodies
3543	Industrial patterns	3714	Motor vehicle parts & accessories	3231	Products of purchased glass	3715	Truck trailers
3567	Industrial furnaces & ovens	3751	Motorcycles, bicycles, & parts	2531	Public building & related furniture	3511	Turbines & turbines generator sets
2816	Inorganic pigments	3931	Musical instruments	2611	Pulp mills	2791	Typesetting
3825	Instruments to measure electricity	2441	Nailed wood boxes & shook	3561	Pumps & pumping equipment	3082	Unsupported plastic profile shapes
3519	Internal combustion engines, nec	2241	Narrow fabric mills	3663	Radio, TV, & communications equipment	3081	Unsupported plastic film & sheet
2835	In vitro & in vivo diagnostic substances	2711	Newspapers	3743	Railroad equipment	2512	Upholstered household furniture
3462	Iron & steel forging	2873	Nitrogenous fertilizers	2061	Raw sugar cane	3494	Valves & pipe fittings, nec
3915	Jewelers' materials & lapidary work	3297	Nonclay refractories	3273	Ready-mixed concrete	2076	Vegetable oil mills, nec
		3644	Noncurrent-carrying wiring devices	2493	Reconstituted wood products	3647	Vehicular lighting equipment
3911	Jewelry, precious metal	3369	Nonferrous foundries, nec	3585	Refrigeration & heating equipment	3261	Vitreous plumbing fixtures
2253	Knit outerwear mills	3364	Nonferrous die-casting, except aluminum	3625	Relays & industrial controls	3262	Vitreous china table & kitchenware
2254	Knit underwear mills	3357	Nonferrous wiredrawing & insulating	3645	Residential lighting fixtures	3873	Watches, clocks, & parts
2259	Knitting mills, nec			2044	Rice milling	2385	Waterproof outerwear
3821	Laboratory apparatus & furniture	3356	Nonferrous rolling & drawing, nec	2095	Roasted coffee	2257	Weft knit fabric mills
2258	Lace & warp knit fabric mills	3341	Nonferrous metals	2384	Robes & dressing gowns	3548	Welding apparatus
3083	Laminated plastic plate & sheet	3463	Nonferrous forging	3547	Rolling mill machinery	2046	Wet corn milling
3524	Lawn & garden equipment	3299	Nonmetallic mineral products, nec	3052	Rubber & plastic hose & belting	2084	Wines, brandy, & brandy spirits
3952	Lead pencils & art goods			3021	Rubber & plastic footwear	3495	Wiresprings
3199	Leather goods, nec	2297	Nonwoven fabrics	2068	Salted & roasted nuts & seeds	2337	Women's & misses' suits & coats
2386	Leather & sheep-lined clothing	3579	Office machines, nec	2656	Sanitary food containers	2335	Women's, juniors', & misses' dresses
3111	Leather tanning & finishing	2522	Office furniture, except wood	2676	Sanitary paper products	2341	Women's & children's underwear
3151	Leather gloves & mittens	3533	Oil & gas field machinery	2013	Sausages & other prepared meats	2251	Women's hosiery, except socks
3648	Lighting equipment	3851	Ophthalmic goods	3425	Saw blades & handsaws	2339	Women's & misses' outerwear, nec
3274	Lime	3827	Optical instruments & lenses	2421	Sawmills & planing mills, general	2331	Women's & misses' blouses & shirts
2411	Logging	3489	Ordnance & accessories, nec	3596	Scales & balances, except laboratory	3171	Women's handbags and purses
2992	Lubricating oils & greases	2824	Organic fibers, noncellulosic	2397	Schiffli machine embroideries	3144	Women's footwear, except athletic
3161	Luggage	3565	Packaging machinery	3451	Screw machine products	2491	Wood preserving
2098	Macaroni, spaghetti, & noodles	2851	Paints & allied products	3812	Search & navigation equipment	2499	Wood products, nec
3541	Machine tools, metal cutting types	3554	Paper industries machinery	3674	Semiconductors & related devices	2434	Wood kitchen cabinets
3545	Machine tool accessories	2621	Paper mills	3263	Semivitreous table & kitchenware	2541	Wood partitions & fixtures
3542	Machine tools, metal forming type	2671	Paper coated & laminated, packaging	3589	Service industry machinery, nec	2521	Wood office furniture
3695	Magnetic & optical recording media	2672	Paper coated & laminated, nec	2652	Setup paperboard boxes	2517	Wood TV & radio cabinets
3322	Malleable iron foundries	2631	Paperboard mills	3444	Sheet metal work	2449	Wood containers, nec
2083	Malt	2542	Partitions & fixtures, except wood	3731	Ship building & repairing	2511	Wood household furniture
2082	Malt beverages	3951	Pens & mechanical pencils	3993	Signs & advertising specialties	2448	Wood pallets & skids
2761	Manifold business forms	2721	Periodicals	3914	Silverware and plate ware	3553	Woodworking machinery
2097	Manufactured ice	3172	Personal leather goods, nec	3484	Small arms	3844	X-ray apparatus & tubes
3999	Manufacturing industries, nec	2911	Petroleum refining	3482	Small arms ammunition	2281	Yarn spinning mills
3953	Marking devices	2999	Petroleum & coal products, nec	2841	Soap & other detergents		
2515	Mattresses & bedsprings	2834	Pharmaceutical preparations	2436	Softwood veneer & plywood		
3586	Measuring & dispensing pumps	2874	Phosphatic fertilizers	2075	Soybean oil mills		
3829	Measuring & controlling devices, nec	3861	Photographic equipment & supplies	3769	Space vehicle equipment & parts		
		2035	Pickles, sauces, & salad dressing	3764	Space propulsion units & parts		
2011	Meat packing plants	3085	Plastic bottles	2429	Special product sawmills, nec		
3061	Mechanical rubber goods	3086	Plastic foam products	3544	Special dies, tools, jigs, & fixtures		
2833	Medicinal & botanicals	2821	Plastic materials & resins	3559	Special industry machinery, nec		
2325	Men's & boys' trousers & slacks	3084	Plastic pipe	3566	Speed changers, drives, & gears		
3143	Men's footwear, except athletic	3088	Plastic plumbing fixtures	3949	Sporting & athletic goods, nec		
2323	Men's & boys' neckwear	3089	Plastic products, nec	2678	Stationery products		
2329	Men's & boys' clothing, nec	2796	Platemaking service	3493	Steel springs, except wire		
		3471	Plating & polishing	3315	Steel wire & related products		
				3317	Steel pipe & tubes		

FTB 3808

Codes for Principal Business Activity

This list of principal business activities and their associated codes is designed to classify a business by the type of activity in which it is engaged to facilitate the administration of the California Revenue and Taxation Code. For taxable years beginning on or after January 1, 1998, these principal business activity codes are based on the North American Industry Classification System published by the United States Office of Management and Budget, 1997 Edition.

Caution: For purposes of qualifying for the MEA tax incentive, refer to the Standard Industrial Classification Manual, 1987 Edition and the partial listing on pages 12 and 13 of this booklet.

Agriculture, Forestry, Fishing and Hunting

Code

Crop Production

- 111100 Oilseed & Grain Farming
- 111210 Vegetable & Melon Farming (including potatoes & yams)
- 111300 Fruit & Tree Nut Farming
- 111400 Greenhouse, Nursery, & Floriculture Production
- 111900 Other Crop Farming (including tobacco, cotton, sugarcane, hay, peanut, sugar beet, & all other crop farming)

Animal Production

- 112111 Beef Cattle Ranching & Farming
- 112112 Cattle Feedlots
- 112120 Dairy Cattle & Milk Production
- 112210 Hog & Pig Farming
- 112300 Poultry & Egg Production
- 112400 Sheep & Goat Farming
- 112510 Animal Aquaculture (including shellfish & finfish farms & hatcheries)
- 112900 Other Animal Production

Forestry and Logging

- 113110 Timber Tract Operations
- 113210 Forest Nurseries & Gathering of Forest Products
- 113310 Logging

Fishing, Hunting and Trapping

- 114110 Fishing
- 114210 Hunting & Trapping

Support Activities for Agriculture and Forestry

- 115110 Support Activities for Crop Production (including cotton ginning, soil preparation, planting, & cultivating)
- 115210 Support Activities for Animal Production
- 115310 Support Activities for Forestry

Mining

- 211110 Oil & Gas Extraction
- 212110 Coal Mining
- 212200 Metal Ore Mining
- 212310 Stone Mining & Quarrying
- 212320 Sand, Gravel, Clay, & Ceramic & Refractory

Minerals Mining & Quarrying

- 212390 Other Nonmetallic Mineral Mining & Quarrying
- 213110 Support Activities for Mining

Utilities

- 221100 Electric Power Generation, Transmission & Distribution
- 221210 Natural Gas Distribution
- 221300 Water, Sewage, & Other Systems

Construction

Code

Building, Developing, and General Contracting

- 233110 Land Subdivision & Land Development
- 233200 Residential Building Construction
- 233300 Nonresidential Building Construction

Heavy Construction

- 234100 Highway, Street, Bridge, & Tunnel Construction
- 234900 Other Heavy Construction

Special Trade Contractors

- 235110 Plumbing, Heating, & Air-Conditioning Contractors
- 235210 Painting & Wall Covering Contractors
- 235310 Electrical Contractors
- 235400 Masonry, Drywall, Insulation, & Tile Contractors
- 235500 Carpentry & Floor Contractors
- 235610 Roofing, Siding, & Sheet Metal Contractors
- 235710 Concrete Contractors
- 235810 Water Well Drilling Contractors
- 235900 Other Special Trade Contractors

Manufacturing

Food Manufacturing

- 311110 Animal Food Mfg
- 311200 Grain & Oilseed Milling
- 311300 Sugar & Confectionery Product Mfg
- 311400 Fruit & Vegetable Preserving & Specialty Food Mfg
- 311500 Dairy Product Mfg
- 311610 Animal Slaughtering and Processing
- 311710 Seafood Product Preparation & Packaging
- 311800 Bakeries & Tortilla Mfg
- 311900 Other Food Mfg (including coffee, tea, flavorings & seasonings)

Beverage and Tobacco Product Manufacturing

- 312110 Soft Drink & Ice Mfg
- 312120 Breweries
- 312130 Wineries
- 312140 Distilleries
- 312200 Tobacco Manufacturing

Textile Mills and Textile Product Mills

- 313000 Textile Mills
- 314000 Textile Product Mills

Apparel Manufacturing

- 315100 Apparel Knitting Mills
- 315210 Cut & Sew Apparel Contractors
- 315220 Men's & Boys' Cut & Sew Apparel Mfg

Code

- 315230 Women's & Girls' Cut & Sew Apparel Mfg
- 315290 Other Cut & Sew Apparel Mfg
- 315990 Apparel Accessories & Other Apparel Mfg

Leather and Allied Product Manufacturing

- 316110 Leather & Hide Tanning & Finishing
- 316210 Footwear Mfg (including rubber & plastics)
- 316990 Other Leather & Allied Product Mfg

Wood Product Manufacturing

- 321110 Sawmills & Wood Preservation
- 321210 Veneer, Plywood, & Engineered Wood Product Mfg
- 321900 Other Wood Product Mfg

Paper Manufacturing

- 322100 Pulp, Paper, & Paperboard Mills
- 322200 Converted Paper Product Mfg

Printing and Related Support Activities

- 323100 Printing & Related Support Activities

Petroleum and Coal Products Manufacturing

- 324110 Petroleum Refineries (including integrated)
- 324120 Asphalt Paving, Roofing, & Saturated Materials Mfg
- 324190 Other Petroleum & Coal Products Mfg

Chemical Manufacturing

- 325100 Basic Chemical Mfg
- 325200 Resin, Synthetic Rubber, & Artificial & Synthetic Fibers & Filaments Mfg
- 325300 Pesticide, Fertilizer, & Other Agricultural Chemical Mfg
- 325410 Pharmaceutical & Medicine Mfg
- 325500 Paint, Coating, & Adhesive Mfg
- 325600 Soap, Cleaning Compound, & Toilet Preparation Mfg
- 325900 Other Chemical Product & Preparation Mfg

Plastics and Rubber Products Manufacturing

- 326100 Plastics Product Mfg
- 326200 Rubber Product Mfg

Nonmetallic Mineral Product Manufacturing

- 327100 Clay Product & Refractory Mfg
- 327210 Glass & Glass Product Mfg
- 327300 Cement & Concrete Product Mfg
- 327400 Lime & Gypsum Product Mfg
- 327900 Other Nonmetallic Mineral Product Mfg

Primary Metal Manufacturing

- 331110 Iron & Steel Mills & Ferroalloy Mfg
- 331200 Steel Product Mfg from Purchased Steel
- 331310 Alumina & Aluminum Production & Processing
- 331400 Nonferrous Metal (except Aluminum) Production & Processing
- 331500 Foundries

Fabricated Metal Product Manufacturing

- 332110 Forging & Stamping
- 332210 Cutlery & Handtool Mfg
- 332300 Architectural & Structural Metals Mfg
- 332400 Boiler, Tank, & Shipping Container Mfg
- 332510 Hardware Mfg
- 332610 Spring & Wire Product Mfg
- 332700 Machine Shops; Turned Product; & Screw, Nut, & Bolt Mfg
- 332810 Coating, Engraving, Heat Treating, & Allied Activities

Code

- 332900 Other Fabricated Metal Product Mfg

Machinery Manufacturing

- 333100 Agriculture, Construction, & Mining Machinery Mfg
- 333200 Industrial Machinery Mfg
- 333310 Commercial & Service Industry Machinery Mfg
- 333410 Ventilation, Heating, Air-Conditioning, & Commercial Refrigeration Equipment Mfg
- 333510 Metalworking Machinery Mfg
- 333610 Engine, Turbine & Power Transmission Equipment Mfg
- 333900 Other General Purpose Machinery Mfg

Computer and Electronic Product Manufacturing

- 334110 Computer & Peripheral Equipment Mfg
- 334200 Communications Equipment Mfg
- 334310 Audio & Video Equipment Mfg
- 334410 Semiconductor & Other Electronic Component Mfg
- 334500 Navigational, Measuring, Electromedical, & Control Instruments Mfg
- 334610 Manufacturing & Reproducing Magnetic & Optical Media

Electrical Equipment, Appliance, and Component Manufacturing

- 335100 Electric Lighting Equipment Mfg
- 335200 Household Appliance Mfg
- 335310 Electrical Equipment Mfg
- 335900 Other Electrical Equipment & Component Mfg

Transportation Equipment Manufacturing

- 336100 Motor Vehicle Mfg
- 336210 Motor Vehicle Body & Trailer Mfg
- 336300 Motor Vehicle Parts Mfg
- 336410 Aerospace Product & Parts Mfg
- 336510 Railroad Rolling Stock Mfg
- 336610 Ship & Boat Building
- 336990 Other Transportation Equipment Mfg

Furniture and Related Product Manufacturing

- 337000 Furniture & Related Product Manufacturing

Miscellaneous Manufacturing

- 339110 Medical Equipment & Supplies Mfg
- 339900 Other Miscellaneous Manufacturing

Wholesale Trade

Wholesale Trade, Durable Goods

- 421100 Motor Vehicle & Motor Vehicle Parts & Supplies Wholesalers
- 421200 Furniture & Home Furnishing Wholesalers
- 421300 Lumber & Other Construction Materials Wholesalers
- 421400 Professional & Commercial Equipment & Supplies Wholesalers
- 421500 Metal & Mineral (except Petroleum) Wholesalers
- 421600 Electrical Goods Wholesalers
- 421700 Hardware, & Plumbing & Heating Equipment & Supplies Wholesalers
- 421800 Machinery, Equipment, & Supplies Wholesalers
- 421910 Sporting & Recreational Goods & Supplies Wholesalers
- 421920 Toy & Hobby Goods & Supplies Wholesalers
- 421930 Recyclable Material Wholesalers
- 421940 Jewelry, Watch, Precious Stone, & Precious Metal Wholesalers
- 421990 Other Miscellaneous Durable Goods Wholesalers

Code		Code		Code		Code	
Wholesale Trade, Nondurable Goods		Clothing and Clothing Accessories Stores		Support Activities for Transportation		Securities and Commodity Exchanges	
422100	Paper & Paper Product Wholesalers	448110	Men's Clothing Stores	488100	Support Activities for Air Transportation	523210	Other Financial Investment Activities (including portfolio management & investment advice)
422210	Drugs & Druggists' Sundries Wholesalers	448120	Women's Clothing Stores	488210	Support Activities for Rail Transportation	Insurance Carriers and Related Activities	
422300	Apparel, Piece Goods, & Notions Wholesalers	448130	Children's & Infants' Clothing Stores	488300	Support Activities for Water Transportation	524140	Direct Life, Health, & Medical Insurance & Reinsurance Carriers
422400	Grocery & Related Product Wholesalers	448140	Family Clothing Stores	488410	Motor Vehicle Towing	524150	Direct Insurance & Reinsurance (except Life, Health & Medical) Carriers
422500	Farm Product Raw Material Wholesalers	448150	Clothing Accessories Stores	488490	Other Support Activities for Road Transportation	524210	Insurance Agencies & Brokerages
422600	Chemical & Allied Products Wholesalers	448190	Other Clothing Stores	488510	Freight Transportation Arrangement	524290	Other Insurance Related Activities
422700	Petroleum & Petroleum Products Wholesalers	448210	Shoe Stores	488990	Other Support Activities for Transportation	Funds, Trusts, and Other Financial Vehicles	
422800	Beer, Wine, & Distilled Alcoholic Beverage Wholesalers	448310	Jewelry Stores	Couriers and Messengers		525100	Insurance & Employee Benefit Funds
422910	Farm Supplies Wholesalers	448320	Luggage & Leather Goods Stores	492110	Couriers	525910	Open-End Investment Funds (Form 1120-RIC)
422920	Book, Periodical, & Newspaper Wholesalers	Sporting Goods, Hobby, Book, and Music Stores		492210	Local Messengers & Local Delivery	525920	Trusts, Estates, & Agency Accounts
422930	Flower, Nursery Stock, & Florists' Supplies Wholesalers	451110	Sporting Goods Stores	Warehousing and Storage		525930	Real Estate Investment Trusts (Form 1120-REIT)
422940	Tobacco & Tobacco Product Wholesalers	451120	Hobby, Toy, & Game Stores	493100	Warehousing & Storage (except lessors of miniwarehouses & self-storage units)	525990	Other Financial Vehicles
422950	Paint, Varnish, & Supplies Wholesalers	451130	Sewing, Needlework, & Piece Goods Stores	Information		Real Estate and Rental and Leasing	
422990	Other Miscellaneous Nondurable Goods Wholesalers	451140	Musical Instrument & Supplies Stores	Publishing Industries		Real Estate	
Retail Trade		451211	Book Stores	511110	Newspaper Publishers	531110	Lessors of Residential Buildings & Dwellings
Motor Vehicle and Parts Dealers		451212	News Dealers & Newsstands	511120	Periodical Publishers	531120	Lessors of Nonresidential Buildings (except Miniwarehouses)
441110	New Car Dealers	451220	Prerecorded Tape, Compact Disc, & Record Stores	511130	Book Publishers	531130	Lessors of Miniwarehouses & Self-Storage Units
441120	Used Car Dealers	General Merchandise Stores		511140	Database & Directory Publishers	531190	Lessors of Other Real Estate Property
441210	Recreational Vehicle Dealers	452110	Department stores	511190	Other Publishers	531210	Offices of Real Estate Agents & Brokers
441221	Motorcycle Dealers	452900	Other General Merchandise Stores	511210	Software Publishers	531310	Real Estate Property Managers
441222	Boat Dealers	Miscellaneous Store Retailers		Motion Picture and Sound Recording Industries		531320	Offices of Real Estate Appraisers
441229	All Other Motor Vehicle Dealers	453110	Florists	512100	Motion Picture & Video Industries (except video rental)	531390	Other Activities Related to Real Estate
441300	Automotive Parts, Accessories, & Tire Stores	453210	Office Supplies & Stationery Stores	512200	Sound Recording Industries	Rental and Leasing Services	
Furniture and Home Furnishings Stores		453220	Gift, Novelty, & Souvenir Stores	Broadcasting and Telecommunications		532100	Automotive Equipment Rental & Leasing
442110	Furniture Stores	453310	Used Merchandise Stores	513100	Radio & Television Broadcasting	532210	Consumer Electronics & Appliances Rental
442210	Floor Covering Stores	453910	Pet & Pet Supplies Stores	513200	Cable Networks & Program Distribution	532220	Formal Wear & Costume Rental
442291	Window Treatment Stores	453920	Art Dealers	513300	Telecommunications (including paging, cellular, satellite, & other telecommunications)	532230	Video Tape & Disc Rental
442299	All Other Home Furnishings Stores	453930	Manufactured (Mobile) Home Dealers	Information Services and Data Processing Services		532290	Other Consumer Goods Rental
Electronics and Appliance Stores		453990	All Other Miscellaneous Store Retailers (including tobacco, candle, & trophy shops)	514100	Information Services (including news syndicates, libraries, & on-line information services)	532310	General Rental Centers
443111	Household Appliance Stores	Nonstore Retailers		514210	Data Processing Services	532400	Commercial & Industrial Machinery & Equipment Rental & Leasing
443112	Radio, Television, & Other Electronics Stores	454110	Electronic Shopping & Mail-Order Houses	Finance and Insurance		Lessors of Nonfinancial Intangible Assets (except copyrighted works)	
443120	Computer & Software Stores	454210	Vending Machine Operators	Depository Credit Intermediation		533110	Lessors of Nonfinancial Intangible Assets (except copyrighted works)
443130	Camera & Photographic Supplies Stores	454311	Heating Oil Dealers	522110	Commercial Banking	Professional, Scientific, and Technical Services	
Building Material and Garden Equipment and Supplies Dealers		454312	Liquefied Petroleum Gas (Bottled Gas) Dealers	522120	Savings Institutions	Legal Services	
444110	Home Centers	454319	Other Fuel Dealers	522130	Credit Unions	541110	Offices of Lawyers
444120	Paint & Wallpaper Stores	454390	Other Direct Selling Establishments (including door-to-door retailing, frozen food plan providers, party plan merchandisers, & coffee-break service providers)	522190	Other Depository Credit Intermediation	541190	Other Legal Services
444130	Hardware Stores	Transportation and Warehousing		Nondepository Credit Intermediation		Accounting, Tax Preparation, Bookkeeping, and Payroll Services	
444190	Other Building Material Dealers	Air, Rail, and Water Transportation		522220	Sales Financing	541211	Offices of Certified Public Accountants
444200	Lawn & Garden Equipment & Supplies Stores	481000	Air Transportation	522291	Consumer Lending	541213	Tax Preparation Services
Food and Beverage Stores		482110	Rail Transportation	522292	Real Estate Credit (including mortgage bankers & originators)	541214	Payroll Services
445110	Supermarkets and Other Grocery (except Convenience) Stores	483000	Water Transportation	522293	International Trade Financing	541219	Other Accounting Services
445120	Convenience Stores	Truck Transportation		522294	Secondary Market Financing	Architectural, Engineering, and Related Services	
445210	Meat Markets	484120	General Freight Trucking, Long-distance	522298	All Other Nondepository Credit Intermediation	541310	Architectural Services
445220	Fish & Seafood Markets	484200	Specialized Freight Trucking	Activities Related to Credit Intermediation		541320	Landscape Architecture Services
445230	Fruit & Vegetable Markets	Transit and Ground Passenger Transportation		522300	Activities Related to Credit Intermediation (including loan brokers)	541330	Engineering Services
445291	Baked Goods Stores	485110	Urban Transit Systems	Securities, Commodity Contracts, and Other Financial Investments and Related Activities		541340	Drafting Services
445292	Confectionery & Nut Stores	485210	Interurban & Rural Bus Transportation	523110	Investment Banking & Securities Dealing	541350	Building Inspection Services
445299	All Other Specialty Food Stores	485310	Taxi Service	523120	Securities Brokerage		
445310	Beer, Wine, & Liquor Stores	485320	Limousine Service	523130	Commodity Contracts Dealing		
Health and Personal Care Stores		485410	School & Employee Bus Transportation	523140	Commodity Contracts Brokerage		
446110	Pharmacies & Drug Stores	485510	Charter Bus Industry				
446120	Cosmetics, Beauty Supplies, & Perfume Stores	485990	Other Transit & Ground Passenger Transportation				
446130	Optical Goods Stores	Pipeline Transportation					
446190	Other Health & Personal Care Stores	486000	Pipeline Transportation				
Gasoline Stations		Scenic & Sightseeing Transportation					
447100	Gasoline Stations (including convenience stores with gas)	487000	Scenic & Sightseeing Transportation				

<p>Code</p> <p>541360 Geophysical Surveying & Mapping Services</p> <p>541370 Surveying & Mapping (except Geophysical) Services</p> <p>541380 Testing Laboratories</p> <p>Specialized Design Services</p> <p>541400 Specialized Design Services (including interior, industrial, graphic, & fashion design)</p> <p>Computer Systems Design and Related Services</p> <p>541511 Custom Computer Programming Services</p> <p>541512 Computer Systems Design Services</p> <p>541513 Computer Facilities Management Services</p> <p>541519 Other Computer Related Services</p> <p>Other Professional, Scientific, and Technical Services</p> <p>541600 Management, Scientific, & Technical Consulting Services</p> <p>541700 Scientific Research & Development Services</p> <p>541800 Advertising & Related Services</p> <p>541910 Marketing Research & Public Opinion Polling</p> <p>541920 Photographic Services</p> <p>541930 Translation & Interpretation Services</p> <p>541940 Veterinary Services</p> <p>541990 All Other Professional, Scientific, & Technical Services</p>	<p>Code</p> <p>561500 Travel Arrangement & Reservation Services</p> <p>561600 Investigation & Security Services</p> <p>561710 Exterminating & Pest Control Services</p> <p>561720 Janitorial Services</p> <p>561730 Landscaping Services</p> <p>561740 Carpet & Upholstery Cleaning Services</p> <p>561790 Other Services to Buildings & Dwellings</p> <p>561900 Other Support Services (including packaging & labeling services, & convention & trade show organizers)</p> <p>Waste Management and Remediation Services</p> <p>562000 Waste Management & Remediation Services</p> <p>Educational Services</p> <p>611000 Educational Services (including schools, colleges, & universities)</p> <p>Health Care and Social Assistance</p> <p>Offices of Physicians and Dentists</p> <p>621111 Offices of Physicians (except mental health specialists)</p> <p>621112 Offices of Physicians, Mental Health Specialists</p> <p>621210 Offices of Dentists</p> <p>Offices of Other Health Practitioners</p> <p>621310 Offices of Chiropractors</p> <p>621320 Offices of Optometrists</p> <p>621330 Offices of Mental Health Practitioners (except Physicians)</p> <p>621340 Offices of Physical, Occupational & Speech Therapists, & Audiologists</p> <p>621391 Offices of Podiatrists</p> <p>621399 Offices of All Other Miscellaneous Health Practitioners</p> <p>Outpatient Care Centers</p> <p>621410 Family Planning Centers</p> <p>621420 Outpatient Mental Health & Substance Abuse Centers</p> <p>621491 HMO Medical Centers</p> <p>621492 Kidney Dialysis Centers</p> <p>621493 Freestanding Ambulatory Surgical & Emergency Centers</p> <p>621498 All Other Outpatient Care Centers</p> <p>Medical and Diagnostic Laboratories</p> <p>621510 Medical & Diagnostic Laboratories</p> <p>Home Health Care Services</p> <p>621610 Home Health Care Services</p>	<p>Code</p> <p>Other Ambulatory Health Care Services</p> <p>621900 Other Ambulatory Health Care Services (including ambulance services & blood & organ banks)</p> <p>Hospitals</p> <p>622000 Hospitals</p> <p>Nursing and Residential Care Facilities</p> <p>623000 Nursing & Residential Care Facilities</p> <p>Social Assistance</p> <p>624100 Individual & Family Services</p> <p>624200 Community Food & Housing, & Emergency & Other Relief Services</p> <p>624310 Vocational Rehabilitation Services</p> <p>624410 Child Day Care Services</p> <p>Arts, Entertainment, and Recreation</p> <p>Performing Arts, Spectator Sports, and Related Industries</p> <p>711100 Performing Arts Companies</p> <p>711210 Spectator Sports (including sports clubs & racetracks)</p> <p>711300 Promoters of Performing Arts, Sports, & Similar Events</p> <p>711410 Agents & Managers for Artists, Athletes, Entertainers, & Other Public Figures</p> <p>711510 Independent Artists, Writers, & Performers</p> <p>Museums, Historical Sites, and Similar Institutions</p> <p>712100 Museums, Historical Sites, & Similar Institutions</p> <p>Amusement, Gambling, and Recreation Industries</p> <p>713100 Amusement Parks & Arcades</p> <p>713200 Gambling Industries</p> <p>713900 Other Amusement & Recreation Industries (including golf courses, skiing facilities, marinas, fitness centers, & bowling centers)</p>	<p>Code</p> <p>Food Services and Drinking Places</p> <p>722110 Full-Service Restaurants</p> <p>722210 Limited-Service Eating Places</p> <p>722300 Special Food Services (including food service contractors & caterers)</p> <p>722410 Drinking Places (Alcoholic Beverages)</p> <p>Other Services</p> <p>Repair and Maintenance</p> <p>811110 Automotive Mechanical & Electrical Repair & Maintenance</p> <p>811120 Automotive Body, Paint, Interior, & Glass Repair</p> <p>811190 Other Automotive Repair & Maintenance (including oil change & lubrication shops & car washes)</p> <p>811210 Electronic & Precision Equipment Repair & Maintenance</p> <p>811310 Commercial & Industrial Machinery & Equipment (except Automotive & Electronic) Repair & Maintenance</p> <p>811410 Home & Garden Equipment & Appliance Repair & Maintenance</p> <p>811420 Reupholstery & Furniture Repair</p> <p>811430 Footwear & Leather Goods Repair</p> <p>811490 Other Personal & Household Goods Repair & Maintenance</p> <p>Personal and Laundry Services</p> <p>812111 Barber Shops</p> <p>812112 Beauty Salons</p> <p>812113 Nail Salons</p> <p>812190 Other Personal Care Services (including diet & weight reducing centers)</p> <p>812210 Funeral Homes & Funeral Services</p> <p>812220 Cemeteries & Crematories</p> <p>812310 Coin-Operated Laundries & Drycleaners</p> <p>812320 Drycleaning & Laundry Services (except Coin-Operated)</p> <p>812330 Linen & Uniform Supply</p> <p>812910 Pet Care (except Veterinary) Services</p> <p>812920 Photofinishing</p> <p>812930 Parking Lots & Garages</p> <p>812990 All Other Personal Services</p> <p>Religious, Grantmaking, Civic, Professional, and Similar Organizations</p> <p>813000 Religious, Grantmaking, Civic, Professional, & Similar Organizations</p>
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YEAR

2000

Manufacturing Enhancement Area Credit Summary

CALIFORNIA FORM

3808

Attach to your California tax return.

Social security or California corporation number

Name(s) as shown on return

FEIN

Qualified Taxpayer's SIC Code Activity. **Caution:** See instructions on page 10. _____

Secretary of State file number

A. Check the appropriate box for your entity type:

- ☐ Individual ☐ Estate ☐ Trust ☐ C corporation ☐ S corporation ☐ Partnership
☐ Exempt organization ☐ Limited liability company ☐ Limited liability partnership

B. Enter the name of the Manufacturing Enhancement Area (MEA) business: _____**C. Enter the address (actual location) where the MEA business is conducted:**
_____**D. Enter the name of the MEA in which the business and/or investment activity is located. See General Information C, Manufacturing Enhancement Area Designation.**
_____**E. Principal Business Activity Code number of the MEA business**
Enter the six-digit number from the Principal Business Activity Code Chart on pages 14 through 16.**F. Total number of employees in the MEA**
_____**G. Number of employees included in the computation of the hiring credit, if claimed**
_____**H. Number of new employees included in the computation of the hiring credit, if claimed**
_____**I. Gross annual receipts of the business**
_____**J. Total asset value of the business**
_____**Part I Credit Used****1** Hiring credit from Worksheet III, line 6A, column (f) or line 7, column (f) **1** _____**Note:** To figure the amount of credit to carry over, complete Worksheet III on Side 2.**Part II Portion of Business Attributable to the Manufacturing Enhancement Area****2** Enter the average apportionment percentage of your business that is in the MEA from Worksheet II, line 4. If your operation is entirely within one MEA, the average apportionment percentage is 100% (1.00) **2** _____**Part III Recapture of Credit****3** Recapture of hiring credit from Worksheet I, Section B, line 2, column (b) **3** _____

Worksheet III Computation of Credit Limitations — Manufacturing Enhancement Area**Part I Computation of Credit Limitations.** See instructions.

1 Trade or business income. Individuals: Enter the amount from the Income or Loss Worksheet, line 14, column (c) (page 9) on this line and on line 3 (skip line 2). See instructions on page 10. Note: Corporations which file a combined report, enter the taxpayer's business income assigned to California (see instructions Part II)	1	
2 Corporations: Enter the average apportionment percentage from Worksheet II, line 4. See instructions	2	
3 Multiply line 1 by line 2	3	
4a Compute the amount of tax due using the amount on line 3. See instructions	4a	
4b Enter the amount of tax from Form 540, line 24; Form 540NR, line 27; Form 541, line 21; Form 100, line 23; Form 100W, line 23; Form 100S, line 22; or Form 109, line 7 or line 15. Corporations and S corporations, see instructions	4b	
5 Enter the smaller of line 4a or line 4b. This is the limitation based on the MEA income. Go to Part II, Part III, or Part IV. See instructions	5	

Part II Limitation of Credits for Corporations, Individuals, and Estates and Trusts. See instructions.

(a) Credit name		(b) Credit amount	(c) Total prior year carryover	(d) Total credit (add col. (b) and col. (c))	(e) Limitation based on MEA business income	(f) Used on Schedule P (can never be greater than col. (d) or col. (e))	(g) Carryover (col. (d) minus col. (e))
6 Hiring credit	A						
	B						

Part III Limitation of Credits for S Corporations Only. See instructions.

(a) Credit name	(b) Credit amount	(c) S corporation credit (multiply col. (b) by 1/3)	(d) Total prior year carryover	(e) Total credit (add col. (c) and col. (d))	(f) Credit used this year by S corporation	(g) Carryover (col. (e) minus col. (f))
7 Hiring credit						

Part IV Limitation of Credits for Corporations and S Corporations Subject to Paying Only the Minimum Franchise Tax. See instructions.

(a) Credit name	(b) Credit amount	(c) Total prior year carryover	(d) Total credit carryover. (add col. (b) and col. (c))
8 Hiring credit			

2000

Manufacturing Enhancement Area Credit Summary

3808

Attach to your California tax return.

Social security or California corporation number

Name(s) as shown on return

FEIN

Qualified Taxpayer's SIC Code Activity. **Caution:** See instructions on page 10. _____

Secretary of State file number

A. Check the appropriate box for your entity type:

- ☐ Individual ☐ Estate ☐ Trust ☐ C corporation ☐ S corporation ☐ Partnership
☐ Exempt organization ☐ Limited liability company ☐ Limited liability partnership

B. Enter the name of the Manufacturing Enhancement Area (MEA) business: _____**C.** Enter the address (actual location) where the MEA business is conducted: _____**D.** Enter the name of the MEA in which the business and/or investment activity is located. See General Information C, Manufacturing Enhancement Area Designation. _____**E.** Principal Business Activity Code number of the MEA business
Enter the six-digit number from the Principal Business Activity Code Chart on pages 14 through 16.**F.** Total number of employees in the MEA 1**G.** Number of employees included in the computation of the hiring credit, if claimed 2**H.** Number of new employees included in the computation of the hiring credit, if claimed 3**I.** Gross annual receipts of the business 4**J.** Total asset value of the business 5**Part I Credit Used****1** Hiring credit from Worksheet III, line 6A, column (f) or line 7, column (f) **1****Note:** To figure the amount of credit to carry over, complete Worksheet III on Side 2.**Part II Portion of Business Attributable to the Manufacturing Enhancement Area****2** Enter the average apportionment percentage of your business that is in the MEA from Worksheet II, line 4. If your operation is entirely within one MEA, the average apportionment percentage is 100% (1.00) **2****Part III Recapture of Credit****3** Recapture of hiring credit from Worksheet I, Section B, line 2, column (b) **3**

Worksheet III Computation of Credit Limitations — Manufacturing Enhancement Area**Part I Computation of Credit Limitations.** See instructions.

1 Trade or business income. Individuals: Enter the amount from the Income or Loss Worksheet, line 14, column (c) (page 9) on this line and on line 3 (skip line 2). See instructions on page 10. Note: Corporations which file a combined report, enter the taxpayer's business income assigned to California (see instructions Part II)	1	
2 Corporations: Enter the average apportionment percentage from Worksheet II, line 4. See instructions	2	
3 Multiply line 1 by line 2	3	
4a Compute the amount of tax due using the amount on line 3. See instructions	4a	
4b Enter the amount of tax from Form 540, line 24; Form 540NR, line 27; Form 541, line 21; Form 100, line 23; Form 100W, line 23; Form 100S, line 22; or Form 109, line 7 or line 15. Corporations and S corporations, see instructions	4b	
5 Enter the smaller of line 4a or line 4b. This is the limitation based on the MEA income. Go to Part II, Part III, or Part IV. See instructions	5	

Part II Limitation of Credits for Corporations, Individuals, and Estates and Trusts. See instructions.

(a) Credit name		(b) Credit amount	(c) Total prior year carryover	(d) Total credit (add col. (b) and col. (c))	(e) Limitation based on MEA business income	(f) Used on Schedule P (can never be greater than col. (d) or col. (e))	(g) Carryover (col. (d) minus col. (e))
6 Hiring credit	A						
	B						

Part III Limitation of Credits for S Corporations Only. See instructions.

(a) Credit name	(b) Credit amount	(c) S corporation credit (multiply col. (b) by 1/3)	(d) Total prior year carryover	(e) Total credit (add col. (c) and col. (d))	(f) Credit used this year by S corporation	(g) Carryover (col. (e) minus col. (f))
7 Hiring credit						

Part IV Limitation of Credits for Corporations and S Corporations Subject to Paying Only the Minimum Franchise Tax. See instructions.

(a) Credit name	(b) Credit amount	(c) Total prior year carryover	(d) Total credit carryover. (add col. (b) and col. (c))
8 Hiring credit			

How to Get California Tax Information

(Keep This Page For Future Use)

Your Rights as a Taxpayer

Our goal at the Franchise Tax Board (FTB) is to make certain that your rights are protected so that you will have the highest confidence in the integrity, efficiency, and fairness of our state tax system. FTB Publication 4058, California Taxpayers' Bill of Rights, includes information on your rights as a California taxpayer, the Taxpayers' Rights Advocate Program, and how you can request written advice from the FTB on whether a particular transaction is taxable. See "Where to Get Tax Forms and Publications" on this page for how to get this publication.

Where to Get Tax Forms and Publications

By Internet – You may download, view, and print California tax forms and publications. Go to our Website at: www.ftb.ca.gov

By phone – To order 1998, 1999, and 2000 California tax forms and publications and 2000 federal booklets, call our automated phone service. To order a form:

- Refer to the list in your tax booklet and find the code number for the form you want to order.
- Call (800) 338-0505 and follow the instructions.

Please allow two weeks to receive your order. If you live outside California, please allow three weeks to receive your order.

In person – Most libraries, post offices, and banks provide free California personal income tax booklets during the filing season. Many libraries and some quick print businesses have forms and schedules for you to photocopy. (A nominal fee may be required.) **Note:** Employees at libraries, post offices, banks, and quick print businesses cannot provide tax information or assistance.

By mail – Write to:

TAX FORMS REQUEST UNIT
FRANCHISE TAX BOARD
PO BOX 307
RANCHO CORDOVA CA 95741-0307

Letters

You may write to us to get a written reply to your question or to reply to a notice we sent you. Be sure your letter includes your FEIN, Secretary of State number, California corporation number, or social security number, your daytime and evening telephone numbers, and a copy of the notice (if applicable). Send your letter to:

PROFESSIONAL RESOURCES AND
EDUCATION SECTION MS F-228
FRANCHISE TAX BOARD
PO BOX 1468
SACRAMENTO CA 95812-1468

We will respond to your letter within six weeks. In some cases, we may need to call you for additional information. Do not attach correspondence to your tax return unless the correspondence relates to an item on your return.

General Toll-Free Phone Service

Between January 2 – April 16, 2001, our general toll-free phone service is available:

- Monday – Friday, 6 a.m. until midnight; and
- Saturdays and holidays, 7 a.m. until 4 p.m.

After April 16, 2001, our general toll-free phone service is available:

- Monday – Friday, 7 a.m. until 8 p.m.; and
- Saturdays, 7 a.m. until 4 p.m.

Note: We may modify these hours without notice to meet operational needs.

From within the
United States (800) 852-5711
From outside the
United States (916) 845-6500
(not toll-free)

Assistance for persons with disabilities:
The FTB complies with the Americans with Disabilities Act. Persons with a hearing or speech impairment, call:

From voice phone (800) 735-2922
(California Relay Service)
From TTY/TDD (800) 822-6268
(Direct line to FTB customer service)

For all other assistance or special accommodations, call (800) 852-5711.

For federal tax questions:

Call the IRS at (800) 829-1040

Asistencia bilingüe en español

Para obtener servicios en español y asistencia para completar su declaración de impuestos/formularios, llame al número de teléfono (anotado arriba) que le corresponde.

Geographic Boundaries

Further information about geographic boundaries of the MEA is available from:

ENTERPRISE ZONE PROGRAMS
CA TRADE AND COMMERCE AGENCY
801 K STREET SUITE 1700
SACRAMENTO CA 95814

Telephone: (916) 324-8211
FAX: (916) 322-7214
Website: www.commerce.ca.gov

Economic Development Area (Information Only)

Further information about the MEA tax incentives is available from:

FRANCHISE TAX BOARD
Telephone: (916) 845-3464
FAX: (916) 845-6791
Website: www.ftb.ca.gov

Field Offices

You can get information, California tax forms, and resolve problems on your account if you visit one of our field offices. Our field office hours are Monday through Friday, 8 a.m. until 5 p.m. These offices will remain open additional hours and days from January 16 through April 16, 2001. For the extended hours of the office nearest you, call (800) 338-0505, select personal income tax, then general information, and enter code 110 when instructed to do so.

Field Office	Address
Bakersfield	1800 30th St, Ste 370
Fresno	2550 Mariposa St, Rm 3002
Long Beach	4300 Long Beach Blvd, Ste 700B
Los Angeles	300 S Spring St, Ste 5704
Oakland	1515 Clay St, Ste 305
Sacramento	3321 Power Inn Road Ste 250
San Bernardino	464 W 4th St, Ste 454
San Diego	7575 Metropolitan Dr, Ste 201
San Francisco	455 Golden Gate Ave, Ste 7400
San Jose	96 N Third St, 4th Fl
Santa Ana	600 W Santa Ana Blvd, Ste 300
Santa Rosa	50 D St, Rm 100
Stockton	31 East Channel St, Rm 219
Van Nuys	15350 Sherman Way, Ste 100
Ventura	4820 McGrath St, Ste 270
West Covina	100 N Barranca St, Ste 600

Out of State Field Offices

Chicago	1 N. Franklin, Ste 400 Chicago, IL 60606-3401
Houston	1415 Louisiana, Ste 1515 Houston, TX 77002-7351
Long Island	1325 Franklin Ave, Ste 560 Garden City, NY 11530-1631
Manhattan	1212 Ave of the Americas, 4th Fl New York, NY 10036-1601



Automated Toll-Free Phone Service

(Keep This Page For Future Use)

Call our automated toll-free phone service to:

- Order California tax forms and publications and federal booklets;
- Get current year tax refund information;
- Get balance due and payment information; and
- Hear recorded answers to many of your questions about California taxes.

Our automated phone service is available in English and Spanish to callers with touch-tone telephones. Have paper and pencil ready to take notes.

Call from within the

United States (800) 338-0505

Call from outside the

United States (not toll-free) ... (916) 845-6600

Current Year Personal Income Tax Refund Information

You should wait at least eight weeks after you file your tax return before you call to find out about your refund. You will need your social security number, the numbers in your street address, box number, or route number, and your ZIP Code to use this service. Refund status information is available 24 hours a day, 7 days a week. Call our automated phone service, select personal income tax information, then refund information, and follow the recorded instructions.

Personal Income Tax Balance Due and Payment Information

You should wait at least 45 days from the date you mailed your payment before you call to verify receipt of your payment. You will need your social security number, the numbers in your street address, box number, or route number, and your ZIP code to use this service. Balance due and payment information is available 24 hours a day, 7 days a week.

Order Forms and Publications

See the instructions for ordering forms and publications by phone on page 31. For tax forms, this service is available 24 hours a day, 7 days a week. Business entity forms are available from 6 a.m. until 8 p.m., Monday through Friday.

Answers To Tax Questions

Recorded answers to your tax questions are available 24 hours a day, 7 days a week. To receive answers to any of the following questions, call our automated phone service, select either personal income tax or business entity tax information, then general information, and enter the three-digit code when instructed to do so.

Personal Income Tax Information

Code Filing Assistance

- 100- Do I need to file a return?
- 110- Field office hours of availability, January 16 - April 16, 2001.
- 111- Which form should I use?
- 112- How do I file electronically and get a fast refund?
- 200- Where can I pick up a form today?
- 201- How can I get an extension to file?
- 202- There is no envelope in the booklet. Where do I send my return?
- 203- What is and how do I qualify for the nonrefundable renter's credit?
- 204- I never received a Form W-2. What do I do?
- 205- I have no withholding taken out. What do I do?
- 206- Do I have to attach a copy of my federal return?
- 207- Should I file my return even though I do not have the money to pay?
- 208- How do I figure my estimated tax payments?
- 209- I lived in California for part of the year. Do I have to file a return?
- 210- I do not live in California. Why do I have to file a return?
- 211- How do I figure my IRA deduction?
- 212- How do I claim my disaster related loss?

- 215- Who qualifies me to use the head of household filing status?
- 216- I'm due a refund. Do I still need to file a return?
- 217- I am currently/was in the military. Do I have to file a California return?
- 218- I'm in the military. Do I have to use the same filing status as federal?
- 219- I sold my personal residence. How do I report the sale to California?
- 220- There is no difference in my state and federal depreciation, business income, and capital gain income. What do I do?
- 221- What is community property?
- 222- How much can I deduct for vehicle license fees?
- 227- How do I get a refund of excess SDI?
- 239- Where can I get help with preparing and filing my income tax return?
- 240- Does a tax return have to be filed for a deceased taxpayer?

Refunds

- 300- My spouse has passed away. You sent a refund with both our names on it. What do I do?
- 301- I got a letter saying you sent my refund to another agency. Why?

Penalties

- 400- I have an extension of time to file my return. Why did I get a penalty?
- 401- I filed my return on time. Why did I get a penalty?
- 402- How can I protest a penalty?
- 403- What is the estimate penalty rate?

Notices and Bills

- 500- I received a bill and I cannot pay it in full. What do I do?
- 501- Why didn't you give me credit for my withholding?
- 502- You didn't give me credit for my dependent. What do I do?
- 504- I'm head of my house. Why was I denied head of household filing status?
- 505- Why was my IRA deduction denied?
- 506- How do I get information about my Form 1099-G?
- 508- I received a notice that didn't show all payments made. How do I get credit for them?

Tax For Children

- 601- Can my child take a personal exemption credit when I claim her or him as a dependent on my return?
- 602- Federal law limits the standard deduction. Is the state law the same?

Miscellaneous

- 610- Can I pay my taxes with a credit card?
- 611- What address do I send my payment to?
- 612- I mailed my return and haven't heard anything. Should I send a copy of my return?
- 613- I forgot to attach my Form(s) W-2 when I mailed my return. What do I do?
- 614- I forgot to attach a copy of my federal return. What do I do?
- 615- How do I get a copy of my state tax return?
- 616- What should I do if my federal tax return was examined and changed by the IRS?
- 617- What are the current interest rates?
- 619- How do I report a change of address?

Business Entity Tax Information

Code Filing Assistance

- 715- If my actual tax is less than the minimum franchise tax, what figure do I put on line 23 of Form 100 or line 23 of Form 100W?
- 717- What are the tax rates for corporations?
- 718- How do I get an extension of time to file?
- 722- When does my corporation have to file a short-period return?
- 734- Is my corporation subject to a franchise tax or income tax?

S Corporations

- 704- Is an S corporation subject to the minimum franchise tax?
- 705- Are S corporations required to file estimated payments?
- 706- What forms do S corporations file?
- 707- The tax for my S corporation is less than the minimum franchise tax. What figure do I put on line 22 of Form 100S?
- 708- Where do S corporations make adjustments for state and federal law differences on Schedule K-1 (100S) and where do nonresident shareholders get their California source income from their Schedule K-1 (100S)?

Exempt Organizations

- 709- How do I get tax-exempt status?
- 710- Does an exempt organization have to file Form 199?
- 735- How can an exempt organization incorporate without paying corporation fees and costs?
- 736- I have exempt status. Do I need to file Form 100 or Form 109 in addition to Form 199?

Minimum Tax and Estimate Tax

- 712- What is the minimum franchise tax?
- 714- My corporation is not doing business; does it have to pay the minimum franchise tax?
- 716- When are my corporation's estimated payments due?

Billings and Miscellaneous Notices

- 723- I received a bill for \$250. What is this for?
- 728- Why was my corporation suspended?
- 729- Why is my subsidiary getting a request for a return when we filed a combined report?

Tax Clearance

- 724- How do I dissolve my corporation?
- 725- What do I have to do to get a tax clearance?
- 726- How long will it take to get a tax clearance certificate?
- 727- My corporation was suspended/forfeited. Can I still get a tax clearance?

Miscellaneous

- 617- What are the current interest rates?
- 700- Who do I need to contact to start a business?
- 701- I need a state ID number for my business. Who do I contact?
- 702- Can you send me an employer's tax guide?
- 703- How do I incorporate?
- 719- How do I properly identify my corporation when dealing with the Franchise Tax Board?
- 720- How do I obtain information about changing my corporation's name?
- 721- How does my corporation change its accounting period?
- 737- Where do I send my payment?
- 738- What is electronic funds transfer?
- 739- How do I get a copy of my state corporation or partnership tax return?
- 740- What requirements do I have to report municipal bond interest paid by a state other than California?
- 750- How do I organize or register an LLC?
- 751- How do I cancel the registration of my LLC?
- 752- What tax forms do I use to file as an LLC?
- 753- When is the annual tax payment due?
- 754- What extension voucher do I use to pay the LLC fee and/or member tax?
- 755- Where does a LLC send its tax payments?
- 756- As an LLC I never did any business or even opened a door, bank account, or anything. Why do I owe the \$800 annual tax?
- 757- How are LLC fees calculated?
- 758- I'm a corporation that has converted to an LLC during the current year. Am I liable for the tax as a corporation and an LLC in the same year?
- 759- If I have nonresident members and cannot get all their signatures on the consent release form, can I still file the return?